



**Democratic Socialist Republic of Sri Lanka
Ministry of Agriculture, Livestock, Lands and Irrigation**

**Integrated Watershed and Water Resource Management
Project (IWWRMP)**

BIDDING DOCUMENTS

for

Procurement and supply of office equipment - Phase 02

National Competitive Bidding

Contract No: LK-MOMDE-524048-GO-RFB

Project Management Unit

March 2026

For Reference only

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Section I. Instructions to Bidders (ITB)

ITB shall be read in conjunction with the Section II, Bidding Data Sheet (BDS), which shall take precedence over ITB.

General

- 1. Scope of Bid**
- 1.1 The Purchaser indicated in the Bidding Data Sheet (BDS), issues these Bidding Documents for the supply of Goods and Related Services incidental there to as specified in Section V, Schedule of Requirements. The name and identification number of this procurement are specified in the BDS. The name, identification, and number of lots (individual contracts), if any, are provided in the BDS.
- 1.2 Throughout these Bidding Documents:
- (a) the term “in writing” means communicated in written form by mail (other than electronic mail) or hand delivered with proof of receipt;
 - (b) if the context so requires, “singular” means “plural” and vice versa; and
 - (c) “day” means calendar day.
- 2. Source of Funds**
- 2.1 Payments under this contract will be financed by the source specified in the BDS.
- 3. Ethics, Fraud and Corruption**
- 3.1 The attention of the bidders is drawn to the following guidelines of the Procurement Guidelines published by National Procurement Agency:
- Parties associated with Procurement Actions, namely, suppliers/contractors and officials shall ensure that they maintain strict confidentiality throughout the process;
 - Officials shall refrain from receiving any personal gain from any Procurement Action. No gifts or inducement shall be accepted. Suppliers/contractors are liable to be disqualified from the bidding process if found offering any gift or inducement which may have an effect of influencing a decision or impairing the objectivity of an official.
- 3.2 The Purchaser requires the bidders, suppliers, contractors, and consultants to observe the highest standard of ethics during the procurement and execution of such contracts. In pursuit of this policy:
- (a) “corrupt practice” means the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to

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influence the action of a public official in the procurement process or in contract execution;

- (b) “fraudulent practice” means a misrepresentation or omission of facts in order to influence a procurement process or the execution of a contract;
- (c) “collusive practice” means a scheme or arrangement between two or more bidders, with or without the knowledge of the Purchaser to establish bid prices at artificial, noncompetitive levels; and
- (d) “coercive practice” means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the procurement process or affect the execution of a contract.

3.3 If the Purchaser found any unethical practices as stipulated under ITB Clause 3.2, the Purchaser will reject a bid, if it is found that a Bidder directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for the Contract in question.

4. Eligible Bidders

4.1 All bidders shall possess legal rights to supply the Goods under this contract.

4.2 A Bidder shall not have a conflict of interest. All bidders found to have conflict of interest shall be disqualified. Bidders may be considered to have a conflict of interest with one or more parties in this bidding process, if they :

(a) are or have been associated in the past, with a firm or any of its affiliates which have been engaged by the Purchaser to provide consulting services for the preparation of the design, specifications, and other documents to be used for the procurement of the goods to be purchased under these Bidding Documents ; or

(b) Submit more than one bid in this bidding process. However, this does not limit the participation of subcontractors in more than one bid.

4.3 A Bidder that is under a declaration of in eligibility by the National Procurement Agency (NPA), at the date of submission of bids or at the date of contract award, shall be disqualified. The list of debarred firms is available at the website of NPA, www.npa.gov.lk

4.4 Foreign Bidder may submit a bid only if so stated in the BDS.

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| 5. Eligible Goods and Related Services | 5.1 | All goods supplied under this contract shall be complied with applicable standards stipulated by the Sri Lanka Standards Institute(SLSI) .In the absence of such standards, the Goods supplied shall be complied to other internationally accepted standards |
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Contents of Bidding Documents

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| 6. Sections of Bidding Documents | 6.1 | The Bidding Documents consist of 2 Volumes, which include all the sections indicated below, and should be read in conjunction with any addendum issued in accordance with ITB Clause 8. |
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Volume 1

- Section I. Instructions to Bidders (ITB)
- Section VI. Conditions of Contract (CC)
- Section VIII. Contract Form

Volume 2

- Section II. Bidding Data Sheet (BDS)
- Section III. Evaluation and Qualification Criteria
- Section IV. Bidding Forms
- Section V. Schedule of Requirements
- Section VII. Contract Data
- Invitation for Bid

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| 6.2 | 6.2 | The Bidder is expected to examine all instructions, forms, terms, and specifications in the Bidding Documents. Failure to furnish all information or documentation required by the Bidding Documents may result in the rejection of the bid. |
| 7. Clarification of Bidding Documents | 7.1 | A prospective Bidder requiring any clarification of the Bidding Documents including the restrictiveness of specifications shall contact the Purchaser in writing at the Purchaser's address specified in the BDS. The Purchaser will respond in writing to any request for clarification, provided that such request is received no later than ten (10) days prior to the deadline for submission of bids. The Purchaser shall forward copies of its response to all those who have purchased the Bidding Documents, including a description of the inquiry but without identifying its source. Should the Purchaser deem it necessary to amend the Bidding Documents as a result of a clarification, it shall do so following the procedure under ITB Clause 8. |
| | 7.2 | The Bidder's designated representative is invited to attend a pre-bid meeting, if provided for in the BDS . The purpose of the meeting will be to clarify issues and to answer questions on any |

matter that may be raised at that stage.

- 8. Amendment of Bidding Documents**
- 8.1 At any time prior to the deadline for submission of bids, the Purchaser may amend the Bidding Documents by issuing addendum.
- 8.2 Any addendum issued shall be part of the Bidding Documents and shall be communicated in writing to all who have purchased the Bidding Documents.
- 8.3 To give prospective Bidders reasonable time in which to take an addendum into account in preparing their bids, the Purchaser may, at its discretion, extend the deadline for the submission of bids, pursuant to ITB Sub-Clause 23.2

Preparation of Bids

- 9. Cost of Bidding**
- 9.1 The Bidder shall bear all costs associated with the preparation and submission of its bid, and the Purchaser shall not be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.
- 10. Language of Bid**
- 10.1 The Bid, as well as all correspondence and documents relating to the Bid (including supporting documents and printed literature) exchanged by the Bidder and the Purchaser, shall be written in English language.
- 11. Documents Comprising the Bid**
- 11.1 The Bid shall comprise the following:
- a) Bid Submission Form and the applicable Price Schedules, in accordance with ITB Clauses 12, 14, and 15;
 - b) Bid Security or Bid-Securing Declaration, in accordance with ITB Clause 20;
 - c) Documentary evidence in accordance with ITB Clauses 18 and 29, that the Goods and Related Services conform to the Bidding Documents;
 - d) Documentary evidence in accordance with ITB Clause 18 establishing the Bidder's qualifications to perform the contract if its bid is accepted; and
 - e) Any other document required in the BDS.
- 12. Bid Submission Form and**
- 12.1 The Bidder shall submit the Bid Submission Form using the form furnished in Section IV, Bidding Forms. This form must be completed without any alterations to its format, and no

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Price Schedules		substitutes shall be accepted. All blank spaces shall be filled in with the information requested.
13. Alternative Bids	13.1	Alternative bids shall not be considered.
14. Bid Prices and Discounts	14.1	The Bidder shall indicate on the Price Schedule the unit prices and total bid prices of the goods it proposes to supply under the Contract.
	14.2	Any discount offered against any single item in the price schedule shall be included in the unit price of the item. However, a Bidder wishes to offer discount as a lot the bidder may do so by indicating such amounts appropriately.
	14.3	If so indicated in ITB Sub-Clause 1.1, bids are being invited for individual contracts (lots) or for any combination of contracts (packages). Unless otherwise indicated in the BDS , prices quoted shall correspond to 100 % of the items specified for each lot and to 100% of the quantities specified for each item of a lot. Bidders wishing to offer any price reduction (discount) for the award of more than one Contract shall specify the applicable price reduction separately.
	14.4	(i) Prices indicated on the Price Schedule shall include all duties and taxes and other taxes already paid or payable by the Supplier. (a) on components and raw material used in the manufacture or assembly of goods quoted; or (b) on the previously imported goods of foreign origin (ii) However, VAT shall not be included in the price but shall be indicated separately ; (iii) the price for inland transportation, insurance and other related services to deliver the goods to their final destination; (iv) the price of other incidental services
	14.5	The Prices quoted by the Bidder shall be fixed during the Bidder's performance of the Contract and not subject to variation on any account. A bid submitted with an adjustable price quotation will be treated as non-responsive and rejected, pursuant to ITB Clause 31.
	14.6	All lots, if any and items must be listed and priced separately in the Price Schedules. If a Price Schedule shows items listed but not priced, their prices shall be assumed to be included in the prices of other items.

- 15. Currencies of Bid** 15.1 Unless otherwise stated in Bidding Data Sheet, the Bidder shall quote in Sri Lankan Rupees and payment shall be payable only in Sri Lanka Rupees.
- 16. Documents Establishing the Eligibility of the Bidder** 16.1 To establish their eligibility in accordance with ITB Clause 4, Bidders shall complete the Bid Submission Form, included in Section IV, Bidding Forms
- 17. Documents Establishing the Conformity of the Goods and Related Services** 17.1 To establish the conformity of the Goods and Related Services to the Bidding Documents, the Bidder shall furnish as part of its Bid the documentary evidence that the Goods conform to the technical specifications and standards specified in Section V, Schedule of Requirements.
- 17.2 The documentary evidence may be in the form of literature, drawings or data, and shall consist of a detailed item by item description (given in Section-V, Technical Specifications) of the essential technical and performance characteristics of the Goods and Related Services, demonstrating substantial responsiveness of the Goods and Related Services to the technical specification, and if applicable, a statement of deviations and exceptions to the provisions of the Schedule of Requirements.
- 17.3 The Bidder shall also furnish a list giving full particulars, including quantities, available sources and current prices of spare parts, special tools, etc., necessary for the proper and continuing functioning of the Goods during the period if specified in the BDS following commencement of the use of the goods by the Purchaser.
- 18. Documents Establishing the Qualifications of the Bidder** 18.1 The documentary evidence of the Bidder's qualifications to perform the contract if its bid is accepted shall establish to the Purchaser's satisfaction:
- (a) A Bidder that does not manufacture or produce the Goods it offers to supply shall submit the Manufacturer's Authorization using the form included in Section IV, Bidding Forms to demonstrate that it has been duly authorized by the manufacturer or producer of the Goods to supply these Goods;
 - (b) that, if required in the BDS, in case of a Bidder not doing business within Sri Lanka, the Bidder is or will be (if awarded the contract) represented by an Agent in Sri Lanka equipped and able to carry out the Supplier's maintenance, repair and spare parts- stocking obligations prescribed in the Conditions of Contract and/or Technical Specifications; and
 - (c) that the Bidder meets each of the qualification criterion specified in Section III, Evaluation and Qualification Criteria.

19. Period of Validity of Bids

- 19.1 Bids shall remain valid until the date **specified in the BDS**. A bid valid for a shorter date shall be rejected by the Purchaser as non-responsive.
- 19.2 In exceptional circumstances, prior to the expiration of the bid validity date, the Purchaser may request bidders to extend the period of validity of their bids. The request and the responses shall be made in writing. If a Bid Security is requested in accordance with ITB Clause 20, it shall also be extended for a corresponding period. A Bidder may refuse the request without forfeiting its Bid Security. A Bidder granting the request shall not be required or permitted to modify its bid.

20. Bid Security

- 20.1 The Bidder shall furnish as part of its bid, a Bid Security or a Bid-Securing Declaration, as specified in the BDS.
- 20.2 The Bid Security shall be in the amount specified in the BDS and denominated in Sri Lanka Rupees, and shall:
- (a) at the bidder's option, be in the form of either a bank draft, a letter of credit, or a bank guarantee from a banking institution;
 - (b) be issued by an institution acceptable to Purchaser. The acceptable institutes are published in the NPA website, <https://nprocom.gov.lk>.
 - (c) be substantially in accordance with the form included in Section IV, Bidding Forms;
 - (d) be payable promptly up on written demand by the Purchaser in case the conditions listed in ITB Clause 20.5 are invoked;
 - (e) be submitted in its original form; copies will not be accepted;
 - (f) remain valid for the period specified in the BDS
- 20.3 Any bid not accompanied by a substantially responsive Bid Security or Bid Securing Declaration in accordance with ITB Sub-Clause 20.1 and 20.2, may be rejected by the Purchaser as non-responsive.
- 20.4 The Bid Security of unsuccessful Bidders shall be returned as promptly as possible up on the successful Bidder's furnishing of the Performance Security pursuant to ITB Clause 43.
- 20.5 The Bid Security may be forfeited or the Bid Securing Declaration executed:

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- (a) if a Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Bid Submission Form, except as provided in ITB Sub- Clause 19.2; or
- (b) if a Bidder does not agreeing to correction of arithmetical errors in pursuant to ITB Sub-Clause 30.3
- (c) if the successful Bidder fails to:
 - (i) sign the Contract in accordance with ITB Clause 42;
 - (ii) Furnish a Performance Security in accordance with ITB Clause 43.

21. Format and Signing of Bid

- 21.1 The Bidder shall prepare one original of the documents comprising the bid as described in ITB Clause 11 and clearly mark it as “ORIGINAL.” In addition, the Bidder shall submit a copy of the bid and clearly mark it as “COPY.” In the event of any discrepancy between the original and the copy, the original shall prevail.
- 21.2 The original and the Copy of the bid shall be typed or written in indelible ink and shall be signed by a person duly authorized to sign on behalf of the Bidder.
- 21.3 Any interlineations, erasures, or overwriting shall be valid initialed by the person signing the Bid.

Submission and Opening of Bids

22. Submission, Sealing and Marking of Bids

- 22.1 Bidders may always submit their bids by mail or by hand.
 - (a) Bidders submitting bids by mail or by hand, shall enclose the original and the copy of the Bid in separate sealed envelopes, duly marking the envelopes as “ORIGINAL” and “COPY.” These envelopes containing the original and the copy shall then be enclosed in one single envelope.
- 22.2 The inner and outer envelopes shall:
 - (a) Bear the name and address of the Bidder;
 - (b) be addressed to the Purchaser in accordance with ITB Sub-Clause 23.1 ;
 - (c) bear the specific identification of this bidding process as indicated in the BDS; and
 - (d) bear a warning not to open before the time and date for bid opening, in accordance with ITB Sub-Clause 26.1.

If all envelopes are not sealed and marked as required, the Purchaser will assume no responsibility for the misplacement or premature opening of the bid.

23. Deadline for Submission of Bids

- 23.1 Bids must be received by the Purchaser at the address and no later than the date and time specified in the BDS.
- 23.2 The Purchaser may, at its discretion, extend the dead line for the submission of bids by amending the Bidding Documents in accordance with ITB Clause 8, in which case all rights and obligations of the Purchaser and Bidders previously subject to the deadline shall thereafter be subject to the deadline as extended.

24. Late Bids

- 24.1 The Purchaser shall not consider any bid that arrives after the deadline for submission of bids, in accordance with ITB Clause 23. Any bid received by the Purchaser after the deadline for submission of bids shall be declared late, rejected, and returned unopened to the Bidder.

25. Withdrawal, and Modification of Bids

- 25.1 A Bidder may withdraw, or modify its Bid after it has been submitted by sending a written notice in accordance with ITB Clause 22, duly signed by an authorized representative, and shall include a copy of the authorization in accordance with ITB Sub-Clause 21.2, (except that no copies of the withdrawal notice are required). The corresponding substitution or modification of the bid must accompany the respective written notice. All notices must be:

(a) submitted in accordance with ITB Clauses 21 and 22 (except that withdrawal notices do not require copies), and in addition, the respective envelopes shall be clearly marked “WITHDRAWAL,” or “MODIFICATION;” and

(b) Received by the Purchaser prior to the deadline prescribed for submission of bids, in accordance with ITB Clause 23.

- 25.2 Bids requested to be withdrawn in accordance with ITB Sub-Clause 25.1 shall be returned to the Bidders only up on notification of contract award to the successful bidder in accordance with sub clause 41.1..

- 25.3 No bid may be withdrawn, substituted, or modified in the interval between the deadline for submission of bids and the expiration of the period of bid validity specified by the Bidder on the Bid Submission Form or any extension thereof.

26. Bid Opening

- 26.1 The Purchaser shall conduct the bid opening in public at the address, date and time **specified in the BDS**.
- 26.2 First, envelopes marked “WITHDRAWAL” shall be opened and

read out and the envelope with the corresponding bid may be opened at the discretion of the Purchaser. No bid withdrawal shall be permitted unless the corresponding withdrawal notice contains a valid authorization to request the withdrawal and is read out at bid opening. Envelopes marked “MODIFICATION” shall be opened and read out with the corresponding Bid. No Bid modification shall be permitted unless the corresponding modification notice contains a valid authorization to request the modification and is read out at Bid opening. Only envelopes that are opened and read out at Bid opening shall be considered further.

26.3 All other envelopes shall be opened one at a time, reading out: the name of the Bidder and whether there is a modification; the Bid Prices, including any discounts and alternative offers; the presence of a Bid Security or Bid- Securing Declaration, if required; and any other details as the Purchaser may consider appropriate. Only discounts and alternative offers read out at Bid opening shall be considered for evaluation. No Bid shall be rejected at Bid opening except for late bids, in accordance with ITB Sub- Clause 24.1.

26.4 The Purchaser shall prepare a record of the Bid opening that shall include, as a minimum, the name of the Bidder and whether there is a withdrawal, or modification; the Bid Price, per lot if applicable, including any discounts, and the presence or absence of a Bid Security or Bid-Securing Declaration. The bids that were opened shall be resealed in separate envelopes, promptly after the bid opening. The Bidders’ representatives who are present shall be requested to sign the attendance sheet. A copy of the record shall be distributed to all Bidders who submitted bids in time.

Evaluation and Comparison of Bids

- 27. Confidentiality**
- 27.1 Information relating to the examination, evaluation, comparison, and post-qualification (if applicable) of bids, and recommendation of contract award, shall not be disclosed to bidders or any other persons not officially concerned with such process until publication of the Contract Award.
- 27.2 Any effort by a Bidder to influence the Purchaser in the examination, evaluation, comparison, and post-qualification of the bids or contract award decisions may result in the rejection of its Bid
- 27.3 Notwithstanding ITB Sub-Clause 27.2, if any Bidder wishes to contact the Purchaser on any matter related to the bidding process, from the time of bid opening to the time of Contract Award, it should do so in writing.

- 28. Clarification of Bids**
- 28.1 To assist in the examination, evaluation, comparison and post-qualification of the bids, the Purchaser may, at its discretion, request any Bidder for a clarification of its Bid. Any clarification submitted by a Bidder in respect to its Bid and that is not in response to a request by the Purchaser shall not be considered for purpose of evaluation. The Purchaser's request for clarification and the response shall be in writing. No change in the prices or substance of the Bid shall be sought, offered, or permitted, except to confirm the correction of arithmetic errors discovered by the Purchaser in the Evaluation of the bids, in accordance with ITB Clause 30.
- 29. Responsiveness of Bids**
- 29.1 The Purchaser's determination of a bid's responsiveness is to be based on the contents of the bid itself.
- 29.2 A substantially responsive Bid is one that conforms to all the terms, conditions, and specifications of the Bidding Documents without material deviation, reservation, or omission is one that:
- (a) affects in any substantial way the scope, quality, or performance of the Goods and Related Services specified in the Contract; or
 - (b) limits in any substantial way, inconsistent with the Bidding Documents, the Purchaser's rights or the Bidder's obligations under the Contract; or
 - (c) if rectified would unfairly affect the competitive position of other bidders presenting substantially responsive bids.
- 29.3 If a bid is not substantially responsive to the Bidding Documents, it shall be rejected by the Purchaser and may not subsequently be made responsive by the Bidder by correction of the material deviation, reservation, or omission.
- 30. Nonconformities, Errors, and Omissions**
- 30.1 Provided that a Bid is substantially responsive, the Purchaser may waive any non-conformities or omissions in the Bid that do not constitute a material deviation.
- 30.2 Provided that a bid is substantially responsive, the Purchaser may request that the Bidder submit the necessary information or documentation, within a reasonable period of time, to rectify nonmaterial nonconformities or omissions in the bid related to documentation requirements. Such omission shall not be related to any aspect of the price of the Bid. Failure of the Bidder to comply with the request may result in the rejection of its Bid.
- 30.3 Provided that the Bid is substantially responsive, the Purchaser shall correct arithmetical errors on the following basis:
- (a) if there is a discrepancy between the unit price and the line

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item total that is obtained by multiplying the unit price by the quantity, the unit price shall prevail and the line item total shall be corrected, unless in the opinion of the Purchaser there is an obvious misplacement of the decimal point in the unit price, in which case the line item total as quoted shall govern and the unit price shall be corrected;

- (b) if there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
- (c) if there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (a) and (b) above.

30.4 If the Bidder that submitted the lowest evaluated Bid does not accept the correction of errors, its Bid shall be disqualified and its Bid Security shall be forfeited or its Bid- Securing Declaration shall be executed.

31. Preliminary Examination of Bids

31.1 The Purchaser shall examine the bids to confirm that all documents and technical documentation requested in ITB Clause 11 have been provided, and to determine the completeness of each document submitted.

31.2 The Purchaser shall confirm that the following documents and information have been provided in the Bid. If any of these documents or information is missing, the Bid shall be rejected.

- (a) Bid Submission Form, in accordance with ITB Sub-Clause 12.1;
- (b) Price Schedules, in accordance with ITB Sub-Clause 12;
- (c) Bid Security or Bid Securing Declaration, in accordance with ITB Clause 20

32. Examination of Terms and Conditions; Technical Evaluation

32.1 The Purchaser shall examine the Bid to confirm that all terms and conditions specified in the CC and the **Contract Data** have been accepted by the Bidder without any material deviation or reservation.

32.2 The Purchaser shall evaluate the technical aspects of the Bid submitted in accordance with ITB Clause 17, to confirm that all requirements specified in Section-V, Schedule of Requirements of the Bidding Documents have been met without any material deviation or reservation.

32.3 If, after the examination of the terms and conditions and the technical evaluation, the Purchaser determines that the Bid is not

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substantially responsive in accordance with ITB Clause 29, the Purchaser shall reject the Bid.

- 33. Conversion to Single Currency**
- 33.1 If the bidders are allowed to quote in foreign currencies in accordance with sub clause 15.1, for evaluation and comparison purposes, the Purchaser shall convert all bid prices expressed in foreign currencies in to Sri Lankan Rupees using the selling rates prevailed 28 days prior to closing of bids as published by the Central Bank of Sri Lanka. If this date falls on a public holiday the earliest working day prior to the date shall be applicable.
- 34. Domestic Preference**
- 34.1 Domestic preference shall be a factor in bid evaluation only if stated in the BDS. If domestic preference shall be a bid-evaluation factor, the methodology for calculating the margin of preference and the criteria for its application shall be as specified in Section III, Evaluation and Qualification Criteria.
- 35. Evaluation of Bids**
- 35.1 The Purchaser shall evaluate each bid that has been determined, up to this stage of the evaluation, to be substantially responsive.
- 35.2 To evaluate a Bid, the Purchaser shall only use all the factors, methodologies and criteria defined in this ITB Clause 35.
- 35.3 To evaluate a Bid, the Purchaser shall consider the following:
- (a) evaluation will be done for Items or Lots, as **specified in the BDS** the Bid Price as quoted in accordance with clause 14;
 - (b) price adjustment for correction of arithmetic errors in accordance with ITB Sub-Clause 30.3;
 - (c) price adjustment due to discounts offered in accordance with ITB Sub-Clause 14.2; and 14.3
 - (d) adjustments due to the application of the evaluation criteria specified in the BDS from amongst those set out in Section III, Evaluation and Qualification Criteria;
 - (e) adjustments due to the application of a domestic preference, in accordance with ITB Clause 34 if applicable.
- 35.4 The Purchaser's evaluation of a bid may require the consideration of other factors, in addition to the factors stated in ITB Sub-Clause 35.3, if specified in BDS. These factors may be related to the characteristics, performance, and terms and conditions of purchase of the Goods and Related Services. The effect of the factors selected, if any, shall be expressed in monetary terms to facilitate comparison of bids.
- 35.5 If so specified in the BDS, these Bidding Documents shall allow

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Bidders to quote for one or more lots, and shall allow the Purchaser to award one or multiple lots to more than one Bidder. The methodology of evaluation to determine the lowest-evaluated lot combinations is specified in Section III, Evaluation and Qualification Criteria.

- 36. Comparison of Bids** 36.1 The Purchaser shall compare all substantially responsive bids to determine the lowest-evaluated bid, in accordance with ITB Clause 35.
- 37. Post qualification of the Bidder** 37.1 The Purchaser shall determine to its satisfaction whether the Bidder that is selected as having submitted the lowest evaluated and substantially responsive bid is qualified to perform the Contract satisfactorily.
- 37.2 The determination shall be based upon an examination of the documentary evidence of the Bidder's qualifications submitted by the Bidder, pursuant to ITB Clause 18.
- 37.3 An affirmative determination shall be a prerequisite for award of the Contract to the Bidder. A negative termination shall result in disqualification of the Bid, in which event the Purchaser shall proceed to the next lowest evaluated bid to make a similar determination on that Bidder's capabilities to perform satisfactorily.
- 38. Purchaser's Right to Accept Any Bid, and to Reject Any or All Bids** 38.1 The Purchaser reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to Bidders.

Award of Contract

- 39. Award Criteria** 39.1 The Purchaser shall award the Contract to the Bidder whose offer has been determined to be the lowest evaluated bid and is substantially responsive to the Bidding Documents, provided further that the Bidder is determined to be qualified to perform the Contract satisfactorily.
- 40. Purchaser's Right to Vary Quantities at Time of Award** 40.1 At the time the Contract is awarded, the Purchaser reserves the right to increase or decrease the quantity of Goods and Related Services originally specified in Section-V, Schedule of Requirements, provided this does not exceed twenty-five percent (25%) or one unit whichever is higher and without any change in the unit prices or other terms and conditions of the bid and the Bidding Documents.
- 41. Notification of Award** 41.1 Prior to the expiration of the period of bid validity, the Purchaser shall notify the successful Bidder, in writing, that its Bid has been accepted.
- 41.2 Until a formal Contract is prepared and executed, the notification

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of award shall constitute a binding Contract.

41.3 Upon the successful Bidder's furnishing of the signed Contract Form and performance security pursuant to ITB Clause 43, the Purchaser will promptly notify each unsuccessful Bidder and will discharge its bid security, pursuant to ITB Clause 20.4.

42. Signing of Contract

42.1 Within Seven (7) days after notification, the Purchaser shall complete the Agreement, and inform the successful Bidder to sign it.

42.2 Within Seven (7) days of receipt of such information, the successful Bidder shall sign the Agreement.

43. Performance Security

43.1 Within fourteen (14) days of the receipt of notification of award from the Purchaser, the successful Bidder, if required, shall furnish the Performance Security in accordance with the CC, using for that purpose the Performance Security Form included in Section-VIII Contract form. The Employer shall promptly notify the name of the winning Bidder to each unsuccessful Bidder and discharge the Bid Securities of the unsuccessful bidders pursuant to ITB Sub Clause 20.4.

43.2 Failure of the successful Bidder to submit the above- mentioned Performance Security or sign the Contract shall constitute sufficient ground for the annulment of the award and forfeiture of the Bid Security or execution of the Bid- Securing Declaration. In that event the Purchaser may award the Contract to the next lowest evaluated Bidder, whose offer is substantially responsive and is determined by the Purchaser to be qualified to perform the Contract satisfactorily.

For Reference Only

Section II. Bidding Data Sheet (BDS)

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For Reference Only

Section II. Bidding Data Sheet (BDS)

The following specific data for the goods to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB). Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

ITB Clause Reference	A. General
ITB 1.1	The Purchaser is: <i>Project Director, Integrated Watershed and Water Resources Management Project</i>
ITB 1.1	The name and identification number of this procurement are: <i>Procurement and supply of office equipment - Phase 02</i> LK-MOMDE-524048-GO-RFB
ITB 2.1	<p>The source of funding is: The International Development Association. (IDA) (hereinafter called “the Bank”).</p> <p>2.1 The Democratic Socialist Republic of Sri Lanka (hereinafter called “Borrower”) received financing (hereinafter called “funds”) from the International Development Association (hereinafter called “the Bank”), toward the Integrated Watershed and Water Resource Management Project (hereinafter called “the Project”). The Borrower intends to apply a portion of the funds to eligible payments under the contract for which this bidding document is issued.</p> <p>2.2 Payment by the Bank will be made only at the request of the Borrower and upon approval by the Bank in accordance with the terms and conditions of the Loan (or other financing) Agreement. The Loan (or other financing) Agreement prohibits a withdrawal from the Loan account for the purpose of any payment to persons or entities, or for any import of goods, if such payment or import is prohibited by decision of the United Nations Security Council taken under Chapter VII of the Charter of the United Nations. No party other than the Borrower shall derive any rights from the Loan (or other financing) Agreement or have any claim to the proceeds of the Loan (or other financing).</p>

<p>ITB 3.2</p>	<p>The Bank requires compliance with the Bank’s Anti-Corruption Guidelines and its prevailing sanctions policies and procedures as set forth in the WBG’s Sanctions Framework, as set forth in the Section X.</p> <p>In further pursuance of this policy, Bidders shall permit and shall cause their agents (where declared or not), subcontractors, sub consultants, service providers, suppliers, and their personnel, to permit the Bank to inspect all accounts, records and other documents relating to any initial selection process, prequalification process, bid submission, proposal submission, and contract performance (in the case of award), and to have them audited by auditors appointed by the Bank.</p>
<p>ITB 4</p>	<p>(a) directly or indirectly controls, is controlled by or is under common control with another Bidder; or</p> <p>(b) receives or has received any direct or indirect subsidy from another Bidder; or</p> <p>(c) has the same legal representative as another Bidder; or</p> <p>(d) has a relationship with another Bidder directly or through common third parties, that puts it in a position to influence the Bid of another Bidder, or influence the decisions of the Purchaser regarding this Bidding process; or</p> <p>(e) or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the works that are the subject of the Bid; or</p> <p>(f) or any of its affiliates has been hired (or is proposed to be hired) by the Purchaser or Borrower for the Contract implementation; or</p> <p>(g) would be providing goods, works, or non-consulting services resulting from or directly related to consulting services for the preparation or implementation of the Project that it provided or were provided by any affiliate that directly or indirectly controls, is controlled by, or is under common control with that firm; or</p> <p>(h) has a close business or family relationship with a professional staff of the Borrower (or of the project implementing agency, or of a recipient of a part of the loan) who: (i) are directly or indirectly involved in the preparation of the bidding document or specifications of the Contract, and/or the Bid evaluation process of such Contract; or (ii) would be involved in the implementation or supervision of such Contract unless the conflict stemming from such relationship has been resolved in a manner acceptable to the Bank throughout the Bidding process and execution of the Contract.</p>

FOR REFERENCE ONLY

<p>ITB 4</p>	<p>4.4 A firm that is a Bidder (either individually or as a JV member) shall not participate in more than one Bid, except for permitted alternative Bids. This includes participation as a subcontractor. Such participation shall result in the disqualification of all Bids in which the firm is involved. A firm that is not a Bidder or a JV member, may participate as a subcontractor in more than one Bid.</p> <p>4.5 A Bidder may have the nationality of any country, subject to the restrictions pursuant to ITB 4.7. A Bidder shall be deemed to have the nationality of a country if the Bidder is constituted, incorporated or registered in and operates in conformity with the provisions of the laws of that country, as evidenced by its articles of incorporation (or equivalent documents of constitution or association) and its registration documents, as the case may be. This criterion also shall apply to the determination of the nationality of proposed subcontractors or sub-consultants for any part of the Contract including related Services.</p>
	<p>4.6 A Bidder that has been sanctioned by the Bank, pursuant to the Bank's Anti-Corruption Guidelines, in accordance with its prevailing sanctions policies and procedures as set forth in the WBG's Sanctions Framework as described in Section X paragraph 2.2 d., shall be ineligible to be prequalified for, initially selected for, bid for, propose for, or be awarded a Bank-financed contract or benefit from a Bank-financed contract, financially or otherwise, during such period of time as the Bank shall have determined. The list of debarred firms and individuals is available at the electronic address: http://www.worldbank.org/debarr.</p> <p>4.7 Bidders that are state-owned enterprises or institutions in the Purchaser's Country may be eligible to compete and be awarded a Contract(s) only if they can establish, in a manner acceptable to the Bank, that they (i) are legally and financially autonomous (ii) operate under commercial law, and (iii) are not under supervision of the Purchaser.</p> <p>4.8 Firms and individuals may be ineligible (a) as a matter of law or official regulations, the Borrower's country prohibits commercial relations with that country, provided that the Bank is satisfied that such exclusion does not preclude effective competition for the supply of goods or the contracting of works or services required; or (b) by an act of compliance with a decision of the United Nations Security Council taken under Chapter VII of the Charter of the United Nations, the Borrower's country prohibits any import of goods or contracting of works or services from that country, or any payments to any country, person, or entity in that country.</p> <p>4.9 A Bidder shall provide such documentary evidence of eligibility satisfactory to the Purchaser, as the Purchaser shall reasonably request.</p>

B. Contents of Bidding Documents	
ITB 5	<p>Add the following to ITB 5:</p> <p>5.2 All the Goods and Related Services to be supplied under the Contract and financed by the Bank may have their origin in any country in accordance with Section IX, Eligible Countries.</p> <p>5.3 For purposes of this Clause, the term “goods” includes commodities, raw material, machinery, equipment, and industrial plants; and “related services” includes services such as insurance, installation, training, and initial maintenance.</p> <p>5.4 The term “origin” means the country where the goods have been mined, grown, cultivated, produced, manufactured or processed; or, through manufacture, processing, or assembly, another commercially recognized article results that differs substantially in its basic characteristics from its components.</p>
ITB 6.1	<ul style="list-style-type: none"> • Section IX: Eligible Countries • Section X : Fraud and Corruption
ITB 6	<p>6.3 The Purchaser is not responsible for the completeness of the Bidding Documents and their addenda, if they were not obtained directly from the Purchaser.</p>
ITB 7.1	<p>For <u>Clarification of bid purposes</u> only, the Purchaser’s address is:</p> <p>Attention: Senior Project Specialist (Procurement & Contracts), Integrated Watershed and Water Resource Management Project 2nd Floor, Mahaweli Centre Building, No.96, Ananda Cumaraswamy Mawatha, Colombo 07</p> <p>Telephone: 94 11 2691163 Facsimile number: 94 11 2691163 Electronic mail address: iwwrmp@sltnet.lk</p>
ITB 7.2	<p>A Pre-Bid meeting <i>shall</i> take place at the following date, time and place:</p> <p>Date: 24th March 2026 Time: 11:30 a.m Place: Project Management Unit, Integrated Watershed and Water Resource Management Project 2nd Floor, Mahaweli Centre Building, No.96, Ananda Cumaraswamy Mawatha, Colombo 07</p>

C. Preparation of Bids	
ITB 11.1 (e)	<p>The Bidder shall submit the following additional documents:</p> <ul style="list-style-type: none"> (i) <i>written confirmation authorizing the signatory of the Bid to commit the Bidder, in accordance with ITB Clause 21;</i> (ii) <i>documentary evidence in accordance with ITB Clause 16 establishing the Bidder's eligibility to bid;</i> (iii) <i>Brochure</i> (iv) <i>Manufacturer's Authorization</i> (v) <i>List of clients within last five years</i>
ITB 17	<p>Add the following to ITB 17:</p> <p>17.4 Standards for workmanship, process, material, and equipment, as well as references to brand names or catalogue numbers specified by the Purchaser in the Schedule of Requirements, are intended to be descriptive only and not restrictive. The Bidder may offer other standards of quality, brand names, and/or catalogue numbers, provided that it demonstrates, to the Purchaser's satisfaction, that the substitutions ensure substantial equivalence or are superior to those specified in the Schedule of Requirements.</p> <p>17.5 To establish the eligibility of the Goods and Related Services in accordance with ITB Clause 5, Bidders shall complete the country-of-origin declarations in the Price Schedule Forms, included in Section IV, Bidding Forms.</p>
ITB 17.3	Period of time the Goods are expected to be functioning (for the purpose of Equipment spare parts): 5 years
ITB 18.1 (b)	After sales service is required
ITB 19.1	The bid shall be valid until: 119 days from the deadline for Bid Submission. 10th July 2026.
ITB 20.1	<p>The Bid shall include a Bid Security (issued by a bank) in the format given in Section IV Bidding Forms.</p> <p>The Bid Security of a Joint Venture (JV) must be in the name of the JV that submits the bid. If the JV has not been legally constituted at the time of bidding, the Bid Security shall be in the names of all future partners as named in the letter of intent mentioned in Section IV "Bidding Forms," Bidder Information Form Item 7.</p>
ITB 20.2	<p>The amount of the Bid Security shall be:</p> <p>LOT 1 RS/LKR 400,000.00 LOT 2 RS/LKR 200,000.00 LOT 3 RS/LKR 20,000.00 LOT 4 RS/LKR 30,000.00</p>

	Bid Security shall be valid for 147 days from the deadline for Bid Submission 7th August 2026.
	D. Submission and Opening of Bids
ITB 22.2 (c)	The inner and outer envelopes shall bear the following identification marks: <i>Procurement and supply of office equipment - Phase 02</i> <i>LK-MOMDE-524048-GO-RFB</i>
ITB 23.1	For bid submission purposes, the Purchaser's address is: Attention: Project Director, Integrated Watershed and Water Resource Management Project, 2 nd Floor, Mahaweli Centre Building, No.96, Ananda Cumaraswamy Mawatha, Colombo 07 Telephone: 94 11 2691163 Facsimile number: 94 11 2691163 Electronic mail address: iwrrmp@sltnet.lk The deadline for the submission of bids is: Date: 07th April 2026 Time: 2.00 p.m.
ITB 26.1	The bid opening shall take place at: Project Management Unit, Integrated Watershed and Water Resource Management Project, 2 nd Floor, Mahaweli Centre Building, No.96, Ananda Cumaraswamy Mawatha, Colombo 07. Date: 07th April 2026 Time: 2.00 p.m.
	E. Evaluation and Comparison of Bids
ITB 34.1	Domestic preference " <i>shall not</i> " be a bid evaluation factor.
ITB 35.3(a)	Not applicable
ITB 35.3(d)	The adjustments shall be determined using the following criteria, from amongst those set out in Section III, Evaluation and Qualification Criteria: (a) Deviation in Delivery schedule: Yes Option 1 is selected and the adjustment is: 0.5% per calendar week (b) Deviation in payment schedule: No (c) the cost of major replacement components, mandatory spare parts, and service: No

	<p>(d) <i>Other specific criteria:</i> the availability in the Purchaser’s Country of spare parts and after-sales services for the equipment offered in the bid: Yes, <i>Periodical services and repair services shall be carried out at client site.</i></p>
ITB 35.4	<i>Not Applicable</i>
ITB 35.5	<p>The Multiple Contract is applicable and each lot will be evaluated separately as per the disclosed evaluation criteria.</p> <p>Under each lot, all item need to be quoted for eligible and, if not it will be treated as non-responsive.</p>

For Reference only

Section III. Evaluation and Qualification Criteria

This Section complements the Instructions to Bidders. It contains the criteria that the Purchaser uses to evaluate a bid and determine whether a Bidder has the required qualifications. No other criteria shall be used.

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For Reference only

Section III. Evaluation and Qualification Criteria

1. EVALUATION CRITERIA (ITB 35.3 (D))

The Purchaser's evaluation of a bid may take into account, in addition to the Bid Price quoted in accordance with ITB Clause 14, one or more of the following factors as Specified in ITB Sub-Clause 35.3(d) and in BDS referring to ITB 35.3(d), using the Following criteria and methodologies.

(a) Delivery schedule

Option 1

The Goods specified in the List of Goods are required to be delivered within the acceptable time range (after the earliest and before the final date, both dates inclusive) specified in Section VI. Delivery Schedule. No credit will be given to deliveries before the earliest date, and bids offering delivery after the final date shall be treated as non-responsive. Within this acceptable period, an adjustment, as specified in BDS Sub-Clause 35.3(d), will be added, for evaluation purposes only, to the bid price of bids offering deliveries later than the "Earliest Delivery Date" before "latest delivery Date" specified in Section VI. Delivery schedule.

(b) Deviation in payment schedule
(Not Applicable)

2. FACTORS FOR EVALUATION CRITERIA (ITB 35.4)

(Not Applicable)

3. MULTIPLE CONTRACTS (ITB 35.5)

Following factors as Specified in ITB Sub-Clause 35.5 and in BDS referring to ITB 35.5.

4. POST QUALIFICATION REQUIREMENTS (ITB 37.2)

After determining the lowest-evaluated bid in accordance with ITB Sub-Clause 36.1, the Purchaser shall carry out the post qualification of the Bidder in accordance with ITB Clause 37, using only the requirements specified. Requirements not included in the text Below shall not be used in the evaluation of the Bidder's qualifications.

(a) Experience and Technical Capacity

The Bidder shall furnish documentary evidence to demonstrate that it meets

the following experience requirement(s):

- (i) Technical Staff and facilities availability of the local bidder.
- (ii) Bidders shall demonstrate the availability of service and repair facilities to handle any type of repairs and services.
- (iii) Documents certifying that the similar type of equipment have been supplied in Sri Lanka within last three years.
- (iv) Bidder should have more than 05 years of experience in supplying similar type of Equipment.

(c) The Bidder shall furnish documentary evidence to demonstrate that the Goods it offers meet the following usage requirement:

- i. The unit offered shall be current standard model of production which is substantially the same as model in successful use for a period of 1 year operation, bidder should submit these with details.
- ii. Bids of bidders quoting as authorized representative of a manufacturer, meeting with the above requirements in full, can also be considered, provided the manufacturer furnishes a legally enforceable authorization in using the form included in Section IV assuring full guarantee and warranty obligations as per GCC and SCC for goods offered.
and
- iii. The bidder, as authorized agent, has supplied and provided after sales service at least to the extent of quantities as indicated above for the last 2 years, which must be in satisfactory operation for at least one year on the date.

5. DOMESTIC PREFERENCE (ITB 34.1)

(Not Applicable)

For Reference only

Section IV. Bidding Forms

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For Reference only

Bid Submission Form

[The Bidder shall fill in this Form in accordance with the instructions indicated No alterations to its format shall be permitted and no substitutions shall be accepted.]

Date:

NCB No.: LK-MOMDE-524048-GO-RFB

To: Project Director
Integrated Watershed and Water Resource Management Project

We, the undersigned, declare that:

- (a) We have examined and have no reservations to the Bidding Documents, including Addenda No.: *[insert the number and issuing date of each Addenda]*;
- (b) We offer to supply in conformity with the Bidding Documents and in accordance with the Delivery Schedules specified in the Schedule of Requirements the following Goods and Related Services
- (c) The total price of our Bid excluding VAT and any discounts offered in item (e) below is: *[insert the total bid price in words and figures]*;

LOT	Description	Amount in Figures before VAT (Rs)	Amount in Figures after VAT (Rs)	Amount in Words before VAT
Lot 1				
Lot 2				
Lot 3				
Lot 4				
Total				

(The bid price shall include all taxes including input VAT payable by the Supplier except the output VAT payable by the Purchaser)

- (d) The total price of our Bid including VAT, but excluding any discounts offered is:
.....
.....*[insert the total bid price in words and figures]*;
- (e) The discounts offered and the methodology for their application are:

Discounts. If our bid is accepted, the following discounts shall apply.

.....

 [Specify in detail each discount offered and the specific item of the Schedule of Requirements to which it applies.]

Methodology of Application of the Discounts. The discounts shall be applied using the following method:

.....

 [Specify in detail the method that shall be used to apply the discounts];

- (f) Our bid shall be valid for the period of time specified in ITB Sub-Clause 19.1, from the date fixed for the bid submission deadline in accordance with ITB Sub-Clause 23.1, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- (g) If our bid is accepted, we commit to obtain a performance security in accordance with ITB Clause 43 and CC Clause 17 for the due performance of the Contract;
- (h) We have no conflict of interest in accordance with ITB Sub-Clause 4.2;
- (i) Our firm, its affiliates or subsidiaries—including any subcontractors or suppliers for any part of the contract—has not been declared ineligible by the Bank, under the Purchaser’s country laws or official regulations, in accordance with ITB Sub-Clause 4.3;
- (j) The following commissions, gratuities, or fees have been paid or are to be paid with respect to the bidding process or execution of the Contract: *[insert complete name of each Recipient, its full address, the reason for which each commission or gratuity was paid and the amount and currency of each such commission or gratuity]*

Name of Recipient	Address	Reason	Amount
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

(If none has been paid or is to be paid, indicate “none.”)

- (k) We understand that this bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal contract is prepared and executed.
- (l) We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive.

Section IV Bidding Forms

Signed:

.....
.....[insert signature of person whose name and capacity are shown]

In the capacity of[insert legal capacity of person signing
the Bid Submission Form]

Name:
[insert complete name of person signing the Bid Submission Form]

Duly authorized to sign the bid for and on behalf of: [insert complete name of Bidder]

Dated on _____ day of _____, _____ [insert date of signing]

For Reference only

Price Schedule

*[The Bidder shall fill in these Price Schedule in accordance with the instructions indicated. The list of line items in column 1 of the **Price Schedules** shall coincide with the List of Goods and Related Services specified by the Purchaser in the Schedule of Requirements.]*

For Reference only

Price Schedule

1	2	3	4	5	6	7	8	9	10	11
Goods and related Services offered within Sri Lanka (in Sri Lankan Rupees)										
Line Item No.	Description of Goods or related services	Quantity and unit	Country of Origin of the Goods	Unit price (inclusive of duties, sales and other taxes) Excluding VAT	Price per line item (Col. 3x5)	Inland transportation, insurance and other related services to deliver the goods to their final destination if not included under column 5	Total Price Excluding VAT (Col 6+7)	Discounted Total price (if any) excluding VAT	VAT	Total Price Including VAT (Col. 8 + 10 or 9+10)
Lot 1	Laptop Computers (Intel Core Ultra 7)	30								
	Laptop Computers with mouse (Intel i7)	9								
	Desktop Computer with Monitor i9 (Desktop workstation)	1								
	Desktop Computer with Monitor i7	66								
	UPS	25								
	External Hard Disk (2TB)	5								
	USB Flash drives (Pen drive) (128Gb)	20								
TOTAL PRICE OF LOT 01										

For Reference only

Section IV Bidding Forms

Line Item No.	Description of Goods or related services	Quantity and unit	Country of Origin of the Goods	Unit price (inclusive of duties, sales and other taxes) Excluding VAT	Price per line item (Col. 3x5)	Inland transportation, insurance and other related services to deliver the goods to their final destination if not included under column 5	Total Price Excluding VAT (Col 6+7)	Discounted Total price (if any) excluding VAT	VAT	Total Price Including VAT (Col. 8 + 10 or 9+10)
Lot 2	High Capacity / Heavy Duty Photocopy Machine	3								
	Photocopy Machine	18								
	A4 Printers	19								
	Color Printer A3	4								
TOTAL PRICE OF LOT 2										
Lot 3	Large format color plotters with built-in scanner	1								
TOTAL PRICE OF LOT 3										

For Reference Only

Section IV Bidding Forms

Line Item No.	Description of Goods or related services	Quantity and unit	Country of Origin of the Goods	Unit price (inclusive of duties, sales and other taxes) Excluding VAT	Price per line item (Col. 3x5)	Inland transportation, insurance and other related services to deliver the goods to their final destination if not included under column 5	Total Price Excluding VAT (Col 6+7)	Discounted Total price (if any) excluding VAT	VAT	Total Price Including VAT (Col. 8 + 10 or 9+10)
Lot 4	Multimedia Projector	5								
	Smart Screen (75Inch)	2								
	Video Conference Device	1								
TOTAL PRICE OF LOT 4										
	Total									

(VAT means Output VAT payable by the purchaser)

Name of Bidder
[Insert complete name of Bidder]

Signature of Bidder
[Signature of person signing the Bid]

Date
[Insert date]

For Reference only

Price Schedule: Goods Manufactured Outside the Purchaser’s Country, to be Imported
Procurement and supply of office equipment - Phase 02

1	2	3	4	5		6	7
Line Item No.	Description of Goods	Country of Origin	Delivery Date as defined by Incoterms	Qty. & Physical unit		Unit Price CIP in accordance with ITB 14.6 (b) (i)	CIP price per line item
				Qty	Unit		
LOT 1	Laptop Computers (Intel Core Ultra 7)			30			
LOT 1	Laptop Computers with mouse(Intel i7)			9			
LOT 1	Desktop Computer with Monitor i9 (Desktop workstation)			1			
LOT 1	Desktop Computer with Monitor i7			66			
LOT 1	UPS			25			
LOT 1	External Hard Disk (2TB)			5			
LOT 1	USB Flash drives (Pen drive) (128Gb)			20			
LOT 2	High Capacity / Heavy Duty Photocopy Machine			3			
LOT 2	Photocopy Machine			18			
LOT 2	A4 Printers			19			
LOT 2	Color Printer A3			4			

For Reference Only

Section IV Bidding Forms

Line Item No.	Description of Goods	Country of Origin	Delivery Date as defined by Incoterms	Qty	Unit	Unit Price CIP in accordance with ITB 14.6 (b) (i)	CIP price per line item
LOT 3	Large format color plotters with built-in scanner			1			
LOT 4	Multimedia Projector			5			
LOT 4	Smart Screen (75 Inch)			2			
LOT 4	Video Conference Device			1			
	Sub Total						
	Less Discount (if any)						
	Sub Total (CIP)						
	Cost of Inspection and Testing by Independent Testing & Inspection Agency						
	Total of Bid carried to Form of Bid						

For Reference only

Price Schedule: Goods Manufactured Outside the Purchaser's Country, already imported*

(Group C bids, Goods already imported)

Date: _____

NCB No: _____

Alternative No: _____

Page N° _____ of _____

Currencies in accordance with ITB 15

1	2	3	4	5	6	7	8	9	10	11	12
Line Item N°	Description of Goods	Country of Origin	Delivery Date as defined by Incoterms	Quantity and physical unit	Unit price including Custom Duties and Import Taxes paid, in accordance with ITB 14.8(c)(i)	Custom Duties and Import Taxes paid per unit in accordance with ITB 14.8(c)(ii), [to be supported by documents]	Unit Price net of custom duties and import taxes, in accordance with ITB 148 (c) (iii) (Col. 6 minus Col.7)	Price per line item net of Custom Duties and Import Taxes paid in accordance with ITB 14.8(c)(i) (Col. 5x8)	Price per line item for inland transportation and other services required in the Purchaser's country to convey the goods to their final destination, as specified in BDS in accordance with ITB 14.8 (c)(v)	Sales and other taxes paid or payable per item if Contract is awarded (in accordance with ITB 14.8(c)(iv)	Total Price per line item (Col. 9+10)
<i>[insert number of the item]</i>	<i>[insert name of Goods]</i>	<i>[insert country of origin of the Good]</i>	<i>[insert quoted Delivery Date]</i>	<i>[insert number of units to be supplied and name of the physical unit]</i>	<i>[insert unit price per unit]</i>	<i>[insert custom duties and taxes paid per unit]</i>	<i>[insert unit price net of custom duties and import taxes]</i>	<i>[insert price per line item net of custom duties and import taxes]</i>	<i>[insert price per line item for inland transportation and other services required in the Purchaser's country]</i>	<i>[insert sales and other taxes payable per item if Contract is awarded]</i>	<i>[insert total price per line item]</i>
LOT 1	Laptop Computers (Intel Core Ultra 7)			30							
LOT 1	Laptop Computers with mouse (Intel i7)			9							
LOT 1	Desktop Computer with Monitor i9 (Desktop workstation)			1							

FOR REFERENCE ONLY

Section IV Bidding Forms

Line Item N°	Description of Goods	Country of Origin	Delivery Date as defined by Incoterms	Quantity and physical unit	Unit price including Custom Duties and Import Taxes paid, in accordance with ITB 14.8(c)(i)	Custom Duties and Import Taxes paid per unit in accordance with ITB 14.8(c)(ii), [to be supported by documents]	Unit Price net of custom duties and import taxes, in accordance with ITB 148 (c) (iii) (Col. 6 minus Col.7)	Price per line item net of Custom Duties and Import Taxes paid, in accordance with ITB 14.8(c)(i) (Col. 5×8)	Price per line item for inland transportation and other services required in the Purchaser's country to convey the goods to their final destination, as specified in BDS in accordance with ITB 14.8 (c)(v)	Sales and other taxes paid or payable per item if Contract is awarded (in accordance with ITB 14.8(c)(iv)	Total Price per line item (Col. 9+10)
LOT 1	Desktop Computer with Monitor i7			66							
LOT 1	UPS			25							
LOT 1	External Hard Disk (2TB)			5							
LOT 1	USB Flash drives (Pen drive) (128Gb)			20							
LOT 2	High Capacity / Heavy Duty Photocopy Machine			3							
LOT 2	Photocopy Machine			18							
LOT 2	A4 Printers			19							
LOT 2	Color Printer A3										
LOT 3	Large format color plotters with built-in scanner			1							

For Reference only

Section IV Bidding Forms

Line Item N°	Description of Goods	Country of Origin	Delivery Date as defined by Incoterms	Quantity and physical unit	Unit price including Custom Duties and Import Taxes paid, in accordance with ITB 14.8(c)(i)	Custom Duties and Import Taxes paid per unit in accordance with ITB 14.8(c)(ii), [to be supported by documents]	Unit Price net of custom duties and import taxes, in accordance with ITB 148 (c) (iii) (Col. 6 minus Col.7)	Price per line item net of Custom Duties and Import Taxes paid, in accordance with ITB 14.8(c)(i) (Col. 5×8)	Price per line item for inland transportation and other services required in the Purchaser's country to convey the goods to their final destination, as specified in BDS in accordance with ITB 14.8 (c)(v)	Sales and other taxes paid or payable per item if Contract is awarded (in accordance with ITB 14.8(c)(iv)	Total Price per line item (Col. 9+10)
LOT 4	Multimedia Projector			5							
LOT 4	Smart Screen (75 Inch)			2							
LOT 4	Video Conference Device			1							
										Total Bid Price	

Name of Bidder [insert complete name of Bidder] Signature of Bidder [signature of person signing the Bid] Date [insert date]

**For previously imported Goods, the quoted price shall be distinguished from the original import value of these Goods declared to customs and shall include any rebate or mark-up of the local agent or representative and all local costs, except import duties and taxes, which have been and/or have to be paid by the Purchaser. For clarity, the bidders are asked to quote the price including import duties, and additionally to provide the import duties and the price net of import duties which is the difference values.]*

For Reference Only

Price Schedule: Goods Manufactured in the Purchaser's Country

Purchaser's Country _____		(Group A and B bids)					Date: _____ NCB No: _____ Alternative No: _____ Page N° _____ of _____		
Currencies in accordance with ITB 15									
1	2	3	4	5	6	7	8	9	10
Line Item N°	Description of Goods	Delivery Date as defined by Incoterms	Quantity and physical unit	Unit price EXW	Total EXW price per line item (Col. 4x5)	Price per line item for inland transportation and other services required in the Purchaser's Country to convey the Goods to their final destination	Cost of local labor, raw materials and components from within the Purchaser's Country % of Col. 5	Sales and other taxes payable per line item if Contract is awarded (in accordance with ITB 14.8(a)(ii))	Total Price per line item (Col. 6+7)
<i>[insert number of the item]</i>	<i>[insert name of Good]</i>	<i>[insert quoted Delivery Date]</i>	<i>[insert number of units to be supplied and name of the physical unit]</i>	<i>[insert EXW unit price]</i>	<i>[insert total EXW price per line item]</i>	<i>[insert the corresponding price per line item]</i>	<i>[Insert cost of local labor, raw material and components from within the Purchase's country as a % of the EXW price per line item]</i>	<i>[insert sales and other taxes payable per line item if Contract is awarded]</i>	<i>[insert total price per item]</i>
LOT 1	Laptop Computers (Intel Core Ultra 7)		30						
LOT 1	Laptop Computers with mouse (Intel i7)		9						
LOT 1	Desktop Computer with Monitor i9 (Desktop workstation)		1						

For Reference Only

Section IV Bidding Forms

Line Item N°	Description of Goods	Delivery Date as defined by Incoterms	Quantity and physical unit	Unit price EXW	Total EXW price per line item (Col. 4x5)	Price per line item for inland transportation and other services required in the Purchaser's Country to convey the Goods to their final destination	Cost of local labor, raw materials and components from with origin in the Purchaser's Country % of Col. 5	Sales and other taxes payable per line item if Contract is awarded (in accordance with ITB 14.8(a)(ii))	Total Price per line item (Col. 6+7)
LOT 1	Desktop Computer with Monitor i7		66						
LOT 1	UPS		25						
LOT 1	External Hard Disk (2TB)		5						
LOT 1	USB Flash drives (Pen drive) (128Gb)		20						
LOT 2	High Capacity / Heavy Duty Photocopy Machine		3						
LOT 2	Photocopy Machine		18						
LOT 2	A4 Printers		19						
LOT 2	Color Printer A3		4						
LOT 3	Large format color plotters with built-in scanner		1						

For Reference Only

Section IV Bidding Forms

Line Item N°	Description of Goods	Delivery Date as defined by Incoterms	Quantity and physical unit	Unit price EXW	Total EXW price per line item (Col. 4x5)	Price per line item for inland transportation and other services required in the Purchaser's Country to convey the Goods to their final destination	Cost of local labor, raw materials and components from with origin in the Purchaser's Country % of Col. 5	Sales and other taxes payable per line item if Contract is awarded (in accordance with ITB 14.8(a)(ii))	Total Price per line item (Col. 6+7)
LOT 4	Multimedia Projector		5						
LOT 4	Smart Screen (75 Inch)		2						
LOT 4	Video Conference Device		1						
								Total Price	

Name of Bidder *[insert complete name of Bidder]* Signature of Bidder *[signature of person signing the Bid]* Date *[insert date]*

For Reference Only

Section IV Bidding Forms

Service N°	Description of Services (excludes inland transportation and other services required in the Purchaser's country to convey the goods to their final destination)	Country of Origin	Delivery Date at place of Final destination	Quantity and physical unit	Unit price	Total Price per Service (Col. 5*6 or estimate)
Total Bid Price						

Name of Bidder *[insert complete name of Bidder]* Signature of Bidder *[signature of person signing the Bid]* Date *[insert date]*

For Reference only

Bid Security (Bank Guarantee)

[The Bank shall fill in this Bank Guarantee Form in accordance with the instructions indicated.]

[Bank's Name, and Address of Issuing Branch or Office]

Beneficiary: *Project Director,
Integrated Watershed and Water Resource Management Project
2nd Floor, Mahaweli Centre Building,
No 96, Ananda Cumaraswamy Mawatha,
Colombo 07.*

Date: _____

BID GUARANTEE No.: _____

We have been informed that *[name of the Bidder]* (hereinafter called "the Bidder") has submitted to you its bid dated (hereinafter called "the Bid") for the execution of *[name of contract]* under Invitation for Bids No. *[IFB number]* ("the IFB").

Furthermore, we understand that, according to your conditions, bids must be supported by a bid guarantee.

At the request of the Bidder, we *[name of Bank]* hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of *[amount in figures]* (*[amount in words]*) upon receipt by us of your first demand in writing accompanied by a written statement stating that the Bidder is in breach of its obligation(s) under the bid conditions, because the Bidder:

- (a) has withdrawn its Bid during the period of bid validity specified by the Bidder in the Form of Bid; or
- (b) having been notified of the acceptance of its Bid by the Purchaser during the period of bid validity, (i) fails or refuses to execute the Contract Form; or (ii) fails or refuses to furnish the performance security, if required, in accordance with the Instructions to Bidders.

This guarantee will expire: (a) if the Bidder is the successful bidder, upon our receipt of copies of the contract signed by the Bidder and the performance security issued to you upon the instruction of the Bidder; or (b) if the Bidder is not the successful bidder, upon the earlier of (i) our receipt of a copy of your notification to the Bidder of the name of the successful bidder; or (ii) twenty-eight days after the expiration of the Bidder's Bid.

Consequently, any demand for payment under this guarantee must be received by us at the office on or before that date.

This guarantee is subject to the Uniform Rules for Demand Guarantees, ICC Publication No. 458.

[signature(s)]

Manufacturer's Authorization

[The Bidder shall require the Manufacturer to fill in this Form in accordance with the instructions indicated. This letter of authorization should be on the letterhead of the Manufacturer and should be signed by a person with the proper authority to sign documents that are binding on the Manufacturer. The Bidder shall include it in its bid, if so indicated in the BDS.]

Date: *[insert date (as day, month and year) of Bid Submission]*
NCB No.: LK-MOMDE-524048-GO-RFB

To: *Project Director, Integrated Watershed and Water Resource Management Project*

WHEREAS

We *[insert complete name of Manufacturer]*, who are official manufacturers of *[insert type of goods manufactured]*, having factories at *[insert full address of Manufacturer's factories]*, do hereby authorize *[insert complete name of Bidder]* to submit a bid the purpose of which is to provide the following Goods, manufactured by us *[insert name and or brief description of the Goods]*, and to subsequently negotiate and sign the Contract.

We hereby extend our full guarantee and warranty in accordance with Clause 27 of the Conditions of Contract, with respect to the Goods offered by the above firm.

Signed: *[insert signature(s) of authorized representative(s) of the Manufacturer]*

Name: *[insert complete name(s) of authorized representative(s) of the Manufacturer]*

Title: *[insert title]*

Duly authorized to sign this Authorization on behalf of: *[insert complete name of Bidder]*

Dated on _____ day of _____, _____ *[insert date of signing]*

Bidder Information Form

[The Bidder shall fill in this Form in accordance with the instructions indicated below. No alterations to its format shall be permitted and no substitutions shall be accepted.]

Date: *[insert date (as day, month and year) of Bid Submission]*

NCB No.: LK-MOMDE-524048-GO-RFB

Page _____ of _____ pages

1. Bidder's Legal Name <i>[insert Bidder's legal name]</i>
2. In case of JV, legal name of each party: <i>[insert legal name of each party in JV]</i>
3. Bidder's actual or intended Country of Registration: <i>[insert actual or intended Country of Registration]</i>
4. Bidder's Year of Registration: <i>[insert Bidder's year of registration]</i>
5. Bidder's Legal Address in Country of Registration: <i>[insert Bidder's legal address in country of registration]</i>
6. Bidder's Authorized Representative Information Name: <i>[insert Authorized Representative's name]</i> Address: <i>[insert Authorized Representative's Address]</i> Telephone/Fax numbers: <i>[insert Authorized Representative's telephone/fax numbers]</i> Email Address: <i>[insert Authorized Representative's email address]</i>
7. Attached are copies of original documents of: <i>[check the box(es) of the attached original documents]</i> <input type="checkbox"/> Articles of Incorporation or Registration of firm named in 1, above, in accordance with ITB Sub-Clauses 4.1 and 4.2. <input type="checkbox"/> In case of JV, letter of intent to form JV or JV agreement, in accordance with ITB Sub-Clause 4.1. <input type="checkbox"/> In case of government owned entity from the Purchaser's country, documents establishing legal and financial autonomy and compliance with commercial law, in accordance with ITB Sub-Clause 4.5.

8. The Bidder shall affirm the following:
I hereby swear that no individual or partner or stockholder or officer or director associated with this Bid is in any way associated or interested in any other Bid being submitted for this contract to the Purchaser.

.....
Signature of person authorized to sign

.....
(Name and title of person authorized to sign)

9. List below the supplementary supporting documentary evidence attached.

For Reference only

Joint Venture Partner Information Form

[The Bidder shall fill in this Form in accordance with the instructions indicated below].

Date: [insert date (as day, month and year) of Bid Submission]

NCB No.: LK-MOMDE-524048-GO-RFB

Page _____ of _____ pages

1. Bidder's Legal Name: [insert Bidder's legal name]
2. JV's Party legal name: [insert JV's Party legal name]
3. JV's Party Country of Registration: [insert JV's Party country of registration]
4. JV's Party Year of Registration: [insert JV's Party year of registration]
5. JV's Party Legal Address in Country of Registration: [insert JV's Party legal address in country of registration]
6. JV's Party Authorized Representative Information Name: [insert name of JV's Party authorized representative] Address: [insert address of JV's Party authorized representative] Telephone/Fax numbers: [insert telephone/fax numbers of JV's Party authorized representative] Email Address: [insert email address of JV's Party authorized representative]
7. Attached are copies of original documents of: [check the box(es) of the attached original documents] <input type="checkbox"/> Articles of Incorporation or Registration of firm named in 2, above, in accordance with ITB Sub-Clauses 4.1 and 4.2. <input type="checkbox"/> In case of government owned entity from the Purchaser's country, documents establishing legal and financial autonomy and compliance with commercial law, in accordance with ITB Sub-Clause 4.5.

9. Names and addresses of the Independent Inspecting Authorities in country of origin (for approval and selection by Purchaser)

1.
2.
3.

10. Name and address of Air Carrier proposed to be used by supplier:

Section V. Schedule of Requirements

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For Reference Only

1. List of Goods and Delivery Schedule

Lot	Description of Goods	Quantity / Unit	Final Destination	Transportation and any other services (if any)	Delivery Date		
					Earliest Delivery Date (no of days after issuing purchase order)	Latest Delivery Date (no of days after issuing purchase order)	Bidder's offered Delivery date [to be provided by the bidder]
LOT 1 -1	Laptop Computers (Intel Core Ultra 7)	30	Director General of Irrigation Irrigation Department, Buddhaloka Mawatha, Colombo 07.	Rate shall be including to Deliver the goods to final destination (loading, unloading and fixing etc.)		40 days from the date of awarding the Contract.	
LOT 1 -2	Laptop Computers with mouse (Intel i7)	7	Director General Mahaweli Authority,500,T.B. Jayah Mawatha,Colombo 10.				
LOT 1 -2	Laptop Computers with mouse (Intel i7)	2	Provincial Director Northern provincial Council Puthiya Kolani road, A9 Road,Mankulam				
LOT 1 -3	Desktop Computer with Monitor i9 (Desktop workstation)	1	Chairman Water Resource Board 48A, Nawala Road,Koswatta,Rajagriya.				
LOT 1 -4	Desktop Computer with Monitor i7	30	Director General of Irrigation Irrigation Department, Buddhaloka Mawatha, Colombo 07.				

Section V Schedule of Requirements

Lot	Description of Goods	Quantity / Unit	Final Destination	Transportation and any other services (if any)	Earliest Delivery Date (no of days after issuing purchase order)	Latest Delivery Date (no of days after issuing purchase order)	Bidder's offered Delivery date [to be provided by the bidder]
LOT 1 - 4	Desktop Computer with Monitor i7	25	Director General Mahaweli Authority, 500, T.B. Jayah Mawatha, Colombo 10.	<i>Rate shall be including to Deliver the goods to final destination (loading, unloading and fixing etc.)</i>		40 days from the date of awarding the Contract	
LOT 1 - 4	Desktop Computer with Monitor i7	11	Provincial Director Northern provincial Council Puthiya Kolani road, A9 Road, Mankulam.				
LOT 1 - 5	UPS	66					
LOT 1 - 6	External Hard Disk (2TB)	5					
LOT 1 - 7	USB Flash drives (Pen drive) (128Gb)	20	Director General Mahaweli Authority, 500, T.B. Jayah Mawatha, Colombo 10.				

FOR REFERENCE ONLY

Section V Schedule of Requirements

Lot	Description of Goods	Quantity / Unit	Final Destination		Earliest Delivery Date (no of days after issuing purchase order)		Bidder's offered Delivery date [to be provided by the bidder]
LOT 2 - 1	High Capacity / Heavy Duty Photocopy Machine	3	Director General of Irrigation Irrigation Department, Bauddhaloka Mawatha, Colombo 07.				
LOT 2 - 2	Photocopy Machine	13	Director General of Irrigation Irrigation Department, Bauddhaloka Mawatha, Colombo 07.				
LOT 2 - 2	Photocopy Machine	5	Provincial Director Northern provincial Council Puthiya Kolani road, A Road,Mankulam.				
LOT 2 - 3	A4 Printers	14	Director General of Irrigation Irrigation Department, Bauddhaloka Mawatha, Colombo 07.	Rate shall be including to Deliver the goods to final destination (loading, unloading and fixing etc.)		40 days from the date of awarding the Contract.	
LOT 2 - 3	A4 Printers	5	Provincial Director Northern provincial Council Puthiya Kolani road, A9Road,Mankulam.				
LOT 2 - 4	Color Printer A3	4	Director General Mahaweli Authority,500,T.B. Jayah Mawatha,Colombo 10.				

Section V Schedule of Requirements

Lot	Description of Goods	Quantity / Unit	Final Destination		Earliest Delivery Date (no of days after issuing purchase order)		Bidder's offered Delivery date [to be provided by the bidder]
LOT 3	Large format color plotters with built-in scanner	1	Director General Mahaweli Authority, 500, T.B. Jayah Mawatha, Colombo 10.	Rate shall be including to Deliver the goods to final destination (loading, unloading and fixing etc.)		40 days from the date of awarding the Contract	
LOT 4 - 1	Multimedia Projector	5	Provincial Director Northern provincial Council Puthiya Kolani road, A9 Road, Mankulam.				
LOT 4 - 2	Smart Screen (75Inch)	1	Director General Mahaweli Authority, 500, T.B. Jayah Mawatha, Colombo 10.				
LOT 4 - 2	Smart Screen (75Inch)	1	Chairman Water Resources Board 448A, Newwala Road, Kottawala, Rajagriya.				
LOT 4 - 3	Video Conference Device	1					

FOR REFERENCE ONLY

Name of Bidder
 [Insert complete name of Bidder]

Signature of Bidder
 [Signature of person signing the Bid]

Date
 [Insert date]

2. List of Related Services and Completion Schedule

[This table shall be filled in by the Purchaser. The Required Completion Dates should be realistic, and consistent with the required Goods Delivery Dates]

Note: Records should be provided for each services & maintenances

Service	Description of Service	Quantity	Unit	Place where Services shall be performed	Final Completion Date(s) of Services
LOT 1-1	Laptop Computers (Intel Core Ultra 7)				
LOT 1-2	Laptop Computers with mouse (Intel i7)				
LOT 1-3	Desktop Computer with Monitor i9 (Desktop workstation)				
LOT 1-4	Desktop Computer with Monitor i7				
LOT 1-5	UPS				
LOT 1-6	External Hard Disk (2TB)				
LOT 1-7	USB Flash drives (Pen drive) (128Gb)				
LOT 2-1	High Capacity / Heavy Duty Photocopy Machine				
LOT 2-2	Photocopy Machine				
LOT 2-3	A4 Printers				
LOT 2-4	Color Printer A3				

For Reference Only

Section V Schedule of Requirements

Service	Description of Service	Quantity	Unit	Place where Services shall be performed	Final Completion Date(s) of Services
LOT 3	Large format color plotters with built-in scanner				
LOT 4-1	Multimedia Projector				
LOT 4-2	Smart Screen (75 Inch)				
LOT 4-3	Video Conference Device				

For Reference only

Name of Bidder
[Insert complete name of Bidder]

Signature of Bidder
[Signature of person signing the Bid]

Date
[Insert date]

3. Detailed Technical Specifications and Standards

LOT 01

(1). TECHNICAL SPECIFICATION FOR LAPTOP COMPUTERS (INTEL CORE ULTRA 7)

S.No	Component Description	Minimum Technical Specifications	Bidder Response (Yes / No)	
			Yes/No	Remarks
1	Make	Specify		
2	Model	Specify		
3	Country of Origin	Specify		
4	Country of Manufacture	Specify		
5	Year of Manufacture	Specify		
6	Processor Name	Intel® Core™ Ultra 7 155H Processor or Ultra 7 Higher		
7	Processor Cache	Specify		
8	Processor Cores	Specify		
9	Processor Family	Intel® Core™ Ultra Series (Latest Generation)		
10	Memory	Minimum 16 GB DDR5 SO-DIMM RAM		
11	Chipset	Compatible integrated chipset		
12	Internal Storage	Minimum 1 TB M.2 PCIe Gen.4 NVMe SSD		
13	Graphics Integrated	Dedicated 6 GB NVIDIA® GeForce RTX 3050 or equivalent		
14	Ports	USB Type-C, USB Type-A, HDMI, RJ-45 (Specify exact configuration)		
15	Audio	Integrated stereo speakers with Mic-in / Headphone-out combo jack		
16	Camera	High Definition camera (minimum 720p)		
17	Display	15.6" FHD (1920 × 1080) OLED Display		
18	Colour Gamut	Specify		
19	Battery Type	Long-life battery (Specify cell type)		
20	Power supply type	Compatible power adapter (Specify wattage)		
21	Wireless	Wi-Fi 6 / 6E + Bluetooth (latest version)		
22	Ethernet Connection	10/100/1000 mbps		
23	Keyboard	Backlit Chiclet Keyboard		
24	Minimum dimensions (w x d x h)	Specify		
25	Product weight	Specify		

Section V Schedule of Requirements

S.No	Component Description	Minimum Technical Specifications	Yes/No	Remarks
26	Operating System	Genuine Windows 11 Home 25H2 release (Pre-installed) (licensed keys should be provided)		
27	Software included	Microsoft Office (Home & Student) 2024 (Licensed) and Virus Guard also should be licensed for 3 years (licensed keys should be provided)		
28	Warranty	Minimum 3-year comprehensive warranty (parts, labor & on-site support)		
29	Accessories	Laptop bag		

(2). TECHNICAL SPECIFICATION FOR LAPTOP COMPUTERS WITH MOUSE (INTEL I7).

S.No	Component Description	Minimum Technical Specifications	Bidder Response (Yes / No)	
			Yes/No	Remarks
1	Make	Internationally recognized brand		
2	Model	Specify		
3	Country of Origin	Specify		
4	Country of Manufacture	Specify		
5	Year of Manufacture	Specify		
6	Processor Name	Intel® Core™ i7 – 14th Generation		
7	Processor Cache	Specify		
8	Processor Cores	Specify		
9	Processor Family	Intel® Core™ i7 Series		
10	Memory	32 GB DDR4 RAM		
11	Chipset	Intel H600 / H700 Series chipset		
12	Internal Storage	512 GB NVMe SSD + 1 TB HDD (SATA)		
13	Graphics Integrated	Integrated graphics – Specify		
14	Ports	4 × USB 3.1 Gen 1 (2 front, 2 rear); 4 × USB 2.0 (2 front, 2 rear – smart power on); DisplayPort; HDMI; RJ45; Universal audio jack; Line-out		
15	Audio	On-board audio with audio in/out and MIC input		
16	Camera	Specify		
17	Display	15.5" IPS display with 1920 × 1080 resolution (same brand as CPU)		
18	Colour Gamut	Specify		
19	Battery Type	Specify		
20	Power supply type	Charger required – Specify wattage		

Section V Schedule of Requirements

S.No	Component Description	Minimum Technical Specifications	Yes/No	Remarks
21	Wireless	Wifi 6 or higher and Bluetooth 5.2 or higher		
22	Ethernet Connection	Ethernet LAN 10/100/1000 mbps		
23	Keyboard	In-built standard keyboard with numeric keypad		
24	Minimum dimensions (w x d x h)	Specify		
25	Product weight	Specify		
26	Operating System	Genuine Windows 11 Home 25H2 release (Pre-installed) (licensed keys should be provided)		
27	Software included	Microsoft Office (Home & Student) 2024 (Licensed) and Virus Guard also should be licensed for 3 years (licensed keys should be provided)		
28	Warranty	Minimum 3-year comprehensive warranty (parts, labor & on-site support)		
29	Accessories	Laptop bag		

(3). TECHNICAL SPECIFICATION FOR DESKTOP COMPUTER WITH MONITOR I9 (DESKTOP WORKSTATION)

S.No	Component Description	Required Minimum Specifications	Bidder's Response	
			Yes / No	Remarks
1	Make	Specify		
2	Model	Specify		
3	Country of Origin	Specify		
4	Country of Manufacture	Specify		
5	Processor Type	Intel Core™ i9-14900k Processor 24- Core 3.20GHz 16MB Cache (125W)		
6	Chipset	Intel W680		
7	System Memory Capacity	32GB DDR5 4800MT/s ECC Registered		
8	Maximum Memory Support	Up to 192GB 4400MT/s non-ECC DDR5 UDIMM with 4 DIMMs		
9	Internal Storage	512GB M.2 SSD 2TB *2 (4TB) 7200 RPM SATA 3.5 in (2 TB) Separate 2TB		
10	Dedicated Graphics	20GB, NVIDIA RTX 4000 Ada Generation double-width GPU		

Section V Schedule of Requirements

S.No	Component Description	Required Minimum Specifications	Yes / No	Remarks
11	BIOS	AMI256MB SPI Flash		
12	Audio	Realtek ALC 888 HD Stereo Sound		
13	Communications (in-built)	24" LED or larger display		
14	Expansion Slots	2PCIe 3.0 x FHFL slots 2pcie 5.0x8 (in x16) FHFL slots		
15	Port and Connectors	Front: 2 USB 3.2 Gen 1 Type - A ports 1 USB 3.2 Gen 2 Type – C port Back: 2 USB 2.0 Type – A Ports 1 USB 3.2 Gen 2 Type – C port 3 USB 3.2 Gen 1 Type – A ports 1 HDMI 2.0b port 1 DVI-D P port 1 Display port 1.4a port 1 7.1 HD Audio 1 power Connector		
16	Internal Drive Bays	2 External Half Height 3.5" 4 3.5" HDD 3 M.2 PCIe 4.0x4 NVMe slot		
17	Input Device	USB Business Slim Keyboard & Mouse		
18	Form Factor	Tower/ Mini Tower		
19	Power	1x 668W Platinum Level (92%) power Supply		
20	Operating System	Genuine Windows 11 Home 25H2 release (pre-installed) (licensed keys should be provided)		
21	Software included	Microsoft Office (Home & Student) 2024 (Licensed) and Virus Guard also should be licensed for 3 years (licensed keys should be provided)		
22	Warranty	5 Years Comprehensive warranty and service offering includes 5 years of parts, labour and on- site. Replacement machine should be provide during repairs		

(4). TECHNICAL SPECIFICATION FOR DESKTOP COMPUTER WITH MONITOR.

S.No	Component Description	Required Minimum Specifications	Bidder's Response	
			Yes / No	Remarks
01	Brand (international Reputed Brand)	Internationally reputed brand		
02	Make	Specify		
03	Model	Specify		
04	Country of Origin	Please specify		
05	Processor Name	Intel® Core i7 or higher		
06	Processor Generation	14th Generation or higher		
07	Graphics	Specify		
08	Audio Features	Specify		
09	Monitor	24" LED or larger display		
10	Keyboard	Keypad with numeric keys (Wired)		
11	Mouse	Optical (Wired)		
12	Hard Drive	1 TB SSD (Gen 4 or higher)		
13	Memory	32GB DDR5 4800MHz RAM or higher		
14	Video Connector	Specify		
15	Ethernet Port	Specify		
16	Operating System	Genuine Windows 11 Home 25H2 release (Pre-installed) (licensed keys should be provided)		
17	Software included	Microsoft Office (Home & Student) 2024 (Licensed) and Virus Guard also should be licensed for 3 years (licensed keys should be provided)		
18	Warranty	Minimum 3-year comprehensive warranty (parts, labor & on-site support)		
19	Experience in selling and Supporting for the offered brand in Sri Lanka	Bidder should have more than 5 Years of experience in selling and supporting for the offered brand in Sri Lanka		

(5). TECHNICAL SPECIFICATION FOR UPS

S.No	Component Description	Required Minimum Specifications	Bidder's Response	
			Yes / No	Remarks
01	Make	Please Specify		
02	Model	Please Specify		
03	Country of Origin	Please Specify		
04	Country of Manufacture	Please Specify		
05	Interface	Hi-Speed USB 2.0 port		
06	Output Power	450 Watts / 700 VA more		
07	Max Configurable Power	450 Watts / 700 VA more		
08	Nominal Input Voltage	Realtek ALC 888 HD Stereo Sound		
09	Output Voltage Distortion	230 V		
10	Input/ Output Frequency	47 – 53 Hz for 50 Hz nominal, 57 – 63 Hz for 60 Hz nominal		
11	Nominal Input Voltage	120 V		
12	Battery Type	Maintenance-free sealed Lead - Acid Battery with Suspended electrolyte : Leak proof		
13	Typical Recharge time	More than 3 hours		
14	Control Panel	LED status Display with load and Battery bar- graphs and On Line: On battery : and Overload indicators		
15	Audible Alarm	Alarm When on battery; distinctive low Battery alarm Configurable delays		
16	Emergency Power Off	Please Specify		
17	Warranty	3 Years Comprehensive warranty (with battery) and service offering includes 3 years of parts, labour and on- site. Replacement machine should be provide during repairs		

(6). TECHNICAL SPECIFICATION FOR EXTERNAL 2TB HARD DISK

S.No	Component Description	Required Minimum Specifications	Bidder's Response	
			Yes / No	Remarks
01	Make	Please Specify		
02	Model	Please Specify		
03	Country of Origin	Please Specify		
04	Year of Manufacture	Please Specify		
05	Type	Portable SSD		
06	Interface	USB 3.2 Gen 1 (Backward Compatible with USB 2.0/3.0)		
07	External Hard Disk Capacity	2 TB High Speed		
08	Data Transfer Speed	Specify		
09	Warranty	3 Years Comprehensive warranty or above		

(7). TECHNICAL SPECIFICATION FOR USB FLASH DRIVES (PEN DRIVE) 128 GB.

S.No	Component Description	Required Minimum Specifications	Bidder's Response	
			Yes / No	Remarks
01	Brand (international Reputed Brand)	Internationally reputed brand		
02	Make	Please Specify		
03	Model	Please Specify		
04	Capacity	128 GB		
05	Interface	USB 3.2 Gen 1 (Backward Compatible with USB 2.0/3.0)		
06	Read Speed	Minimum 100MB/s		
07	Write Speed	Minimum 30MB/s		
08	Compatibility	Windows 10/11, Linux macOS		
09	Security (Optional)	Please Specify		
10	Plug & Play	No Additional drivers required		
11	Warranty	Comprehensive warranty Minimum 3 Years		

For Reference only

Name of Bidder

Signature of Bidder

[Insert complete name of Bidder]

[Signature of person signing the Bid]

Date *[Insert date]*

LOT 02

(1) TECHNICAL SPECIFICATIONS FOR HIGH CAPACITY/ HEAVY DUTY PHOTOCOPY MACHINE.

Item	Description	Minimum Specification Required	Bidder Response Mark (X) where necessary.		Remarks
			Yes	No	
1.	Make	Please Specify			
2.	Model	Please Specify			
3.	Country of Origin	Please Specify			
4.	Year of Manufacture	Please Specify			
5.	Machine Type	High-Capacity Multifunction Digital Copier (A3 Monochrome)			
6.	Functions	Print, Copy, Scan			
7.	Printing Method	Laser / Electrophotographic			
8.	Print Speed (A4)	Minimum 65 pages per minute			
9.	Print Speed (A3)	Minimum 32 pages per minute			
10.	Print Resolution	Minimum 1200 x 1200 dpi			
11.	Duplex Printing	Automatic Duplex (Standard)			
12.	Copy Resolution	Minimum 600 x 600 dpi			
13.	First Copy Time	4.5 seconds or less			
14.	Zoom Range	25% - 400% (1% increments)			
15.	Scan Resolution	Minimum 600 x 600 dpi			
16.	Scan Speed	(mono/colour) DSCF*Simplex/Duplex 120/240ppm (100,150,200,300 dpi), 80/160 ppm (400dpi), 70/120ppm (600 dpi)			
17.	Auto Document Feeder	73 ppm (100,150,200,300 dpi), 62 ppm (400 dpi), 50ppm (600dpi)			

Section V Schedule of Requirements

Item	Description	Minimum Specification Required	Bidder Response Mark (X) where necessary.		Remarks
			Yes	No	
18.	Standard Paper Capacity	Minimum 1,100 sheets			
19.	Maximum Paper Capacity	Expandable up to 3,000 sheets or more			
20.	Output Capacity	Minimum 500 sheets			
21.	Supported Paper Sizes	A3, A4, A5, A6, B4, B5, Letter, Legal, Custom Sizes			
22.	Paper Weight Support	52 - 300 gsm (Bypass Tray)			
23.	Standard Interface	USB 2.0 or higher			
24.	Network Interface	10/100/1000 Base-T Ethernet			
25.	Wireless Connectivity	Optional or Built-in (Specify)			
26.	Device Memory	Minimum 4 GB RAM			
27.	Storage	Minimum 320 GB HDD or SSD			
28.	Control Panel	Minimum 9-inch Colour Touch Screen LCD			
29.	Monthly Duty Cycle	Minimum 300,000 pages			
30.	Power Requirement	AC 220–240V, 50/60Hz			
31.	Warranty	Comprehensive warranty Minimum 3 Years			
32.	On-site Service Warranty	Minimum 3 Years On-site Support			

For Reference Only

(2) TECHNICAL SPECIFICATIONS FOR PHOTO COPY MACHINE.

Item	Description	Minimum Specification Required	Bidder Response Mark (X) where necessary.		Remarks
			Yes	No	
1.	Brand (international Reputed Brand)	International Reputed Brand			
2.	Make	Please Specify			
3.	Model	Please Specify			
4.	Please Specify	Please Specify			
5.	Country of Manufacture	Please Specify			
6.	Resolution	600 x 600 dpi (Optical), 2,400 x 600 dpi (Smoothing)			
7.	Speed	25 PPM (A4) or higher			
8.	RADF Scan Speed	73 ipm (300 dpi), 62 ipm (400 dpi), 50 ipm (600 dpi)			
9.	Auto Duplex Printing	Standard Stackless Automatic Duplex Unit			
10.	Tray (Bypass)	100 Sheet Stack Feed Bypass			
11.	Paper Cassettes	550 Sheets x 2 (Standard 1,100 Sheets Total)			
12.	RAM	4GB			
13.	Toner Yield	43,900 Yield or higher (Black)			
14.	Storage	128GB SSD (Standard)			
15.	RADF Capacity	100 Sheets or higher			
16.	Photo copy machine stand	Should be provided			
Copier					
17.	Copy Speed (A4)	Minimum 25 Pages per minute			
18.	Copy Resolution	600 x 600 dpi			
19.	First Copy Time (FCOT)	10s or Less			
20.	Reduce / Enlargement	Please Specify			
21.	Copy Features	Please Specify			
22.	Warranty	Comprehensive warranty Minimum 3 Years			
23.	On-site Service Warranty	Minimum 3 Years On-site Support			

(3) TECHNICAL SPECIFICATIONS FOR A4 PRINTER.

Item	Description	Minimum Specification Required	Bidder Response Mark (X) where necessary.		Remarks
			Yes	No	
1.	Brand (International Reputed Brand)	Please Specify			
2.	Make	Please Specify			
3.	Model	Please Specify			
4.	Country of Origin	Please Specify			
5.	Country of Manufacture	Please Specify			
6.	Print Method	Monochrome Laser Beam Printing			
7.	Print Resolution	600 x 600 dpi			
8.	Print Quality with Image Refine Quality	2400 (Equivalent) x 600 dpi			
9.	Paper input(Standard)	150 sheets (Based on 80g/m2)			
10.	Paper Output	100 sheets (Face down) Based on 80g/m2			
11.	Page Size	A4, B5, A5, Legal*1, Letter, Executive, 16K, Envelope COM10, Envelope Monarch, Envelope C5, Envelope DL			
12.	Custom	Width 76.2 to 216 x Length 188 x 356mm			
13.	Paper Type	Plain Paper, Heavy Paper, Transparency, Label, Envelope			
14.	Warranty	Comprehensive warranty Minimum 3 Years			
15.	On-site Service Warranty	Minimum 3 Years On-site Support			

For Reference Only

(4) TECHNICAL SPECIFICATION OF A3 LASER PRINTER (COLOR)

Item	Description	Minimum Specification Required	Bidder Response Mark (X) where necessary.		Remarks
			Yes	No	
1.	Make	Please Specify			
2.	Model	Please Specify			
3.	Type & Technology	Please Specify			
4.	Print Speed	20PPm or less			
5.	First page out	17 Sec or less			
6.	Duty cycle (Monthly)	1500 Pages or Above			
7.	Print Quality	600 x 600 dpi			
8.	Connection	Hi-Speed USB 2.0, built-in Fast Ethernet 10/100Base-TX			
9.	Opening System	Windows 7,8.1,10 & 11 Windows server 2008 & 2012			
10.	Memory	190 MB			
11.	Media Size	A3, A4, A5, A6, RA3, SRA3, B4, B5, 10x15 cm envelopes (DL, C5, B5)			
12.	No of trays	1 (A3)			
13.	Size of trays	A5 to A3 adjustable			
14.	Drivers, Manuals and Stand	Hardware Drivers, related CDs, Manuals (Original) and all other connecting Cables, Toner and Stand must be included			
15.	Duration	Three Years onsite Comprehensive (Replacement machine should be provided during repairs)			
16.	Warranty	Comprehensive Minimum 3 Years			
17.	On-site Service Warranty	Minimum 3 Years On-site Support			

FOR REFERENCE ONLY

Name of Bidder
[Insert complete name of Bidder]

Signature of Bidder
[Signature of person signing the Bid]

Date *[Insert date]*

LOT 03
(1) TECHNICAL SPECIFICATIONS FOR LARGE FORMAT COLOR PLOTTERS WITH BUILT-IN SCANNER.

Item	Description	Minimum Specification Required	Bidder Response Mark (X) where necessary.		Remarks
			Yes	No	
1.	Brand (international Reputed Brand)	Please Specify			
2.	Make	Please Specify			
3.	Model	Please Specify			
4.	Country of Origin	Please Specify			
5.	Country of Manufacture	Please Specify			
6.	Printing Technology	Professional-grade inkjet (thermal or equivalent) with high-precision color printing capability, optimized for CAD and engineering drawings			
7.	Maximum Media Size (Printing)	A0 (841 mm x 1189 mm) or larger			
8.	Maximum Print Width	Minimum 36 inches (914 mm)			
9.	Color Capability	Full-color printing with CMYK or extended color gamut			
10.	Print Resolution	Not less than 2400 x 1200 dpi			
11.	Print Speed	Capable of producing a high-quality A0 print within 2 minutes (Normal mode) or equivalent industry standard			
12.	Media Handling	Support for roll feed with automatic cutter and manual sheet feed for cut-sheets up to A0 size			
13.	Supported Media Types	Plain paper, bond paper, coated paper, photo paper, tracing paper, film and other CAD/GIS media			
14.	Media Thickness	Up to 0.8 mm or better			
15.	Memory	Minimum 1 GB RAM or higher to ensure smooth processing of large engineering drawings			
16.	Connectivity	USB 2.0 or higher, Ethernet (10/100/1000Base-T) mandatory; Wi-Fi connectivity preferred			

Section V Schedule of Requirements

Item	Description	Minimum Specification Required	Bidder Response Mark (X) where necessary.		Remarks
			Yes	No	
17.	Supported File Formats	HP-GL/2, PDF, TIFF, JPEG, PNG, and other common engineering/graphics file formats			
18.	Software Compatibility	Fully compatible with Windows 10/11 and industry-standard software such as AutoCAD, GIS platforms, and Adobe PDF			
19.	Control Panel	Minimum 4.3-inch color touchscreen with intuitive user interface for operation and configuration			
20.	Power Requirements	220-240 V AC, 50 Hz, suitable for Sri Lankan power standards			
21.	Energy Efficiency	Energy Star or equivalent international certification for energy efficiency and low operating cost			
22.	Integrated Scanner Type	Large-format CIS (Contact Image Sensor) or CCD technology with high accuracy scanning			
23.	Maximum Scan Size	A0 (841 mm x 1189 mm) or larger			
24.	Warranty	Comprehensive Minimum 3 Years			
25.	On-site Service Warranty	Minimum 3 Years On-site Support			

For Reference only

LOT 04

(1) TECHNICAL SPECIFICATIONS FOR MULTIMEDIA PROJECTOR

Item	Description	Minimum Specification Required	Bidder Response Mark (X) where necessary.		Remarks
			Yes	No	
26.	Brand (international Reputed Brand)	Please Specify			
27.	Make	Please Specify			
28.	Model	Please Specify			
29.	Country of Origin	Please Specify			
30.	Country of Manufacture	Please Specify			
31.	Resolution	XGA (1024 x 768) (Minimum)			
32.	Brightness	3,300 lumens (Minimum)			
33.	Contrast Ratio	15,000:1 (Minimum)			
34.	Projection Technology	3LCD (Minimum)			
35.	Lamp Life	6,000 hours (normal), 12,000 hours (economy) (Minimum)			
36.	Connectivity	HDMI, USB Type B			
37.	Keystone Correction	Manual vertical and horizontal			
38.	Zoom	Digital, 1.35x (Minimum)			
39.	Screen Size	30-350 inches (Minimum)			
40.	Weight	2.4 kg			
41.	Speaker	2W (Minimum)			
42.	Screen	7.5'x 10'(Minimum)			
43.	Warranty	Comprehensive Minimum 3 Years			
44.	On-site Service Warranty	Minimum 3 Years On-site Support			

(2) TECHNICAL SPECIFICATIONS FOR SMART SCREEN (75Inch)

Item	Description	Minimum Specification Required	Bidder Response Mark (X) where necessary.		Remarks
			Yes	No	
1	Brand Name	Please specify			
2	Model Number	Please specify			
3	County of Origin	Please specify			
4	Country of manufacture	Please specify			
5	Screen size	75" (inches)			
6	Backlight	DLED			
7	Brightness	350nit			
8	Life Time	10000Hrs of higher			
9	Display Protection	Tempered Glass			
10	Resolution	4K or higher			
11	Touch Type	Infrared Touch Screen			
12	Touch Point	20-point or more multi-touch			
13	Operation System	Android 14 or higher			
14	Stand	Compatible movable stand			
15	Processor	Intel Core i5 or higher			
16	RAM	8GB or higher			
17	Built-in Storage	128GB or higher			
18	Operating System	Windows 11 license			
19	Network	Ethernet + WiFi			
20	accessories	Capacitive styles Pen USB (touch cable) HDMI cable Remote Control Power Cable Wall mounting Bracket			
21	Installation	Installation shall be carried out by the vendor			
22	Warranty	Entire system shall be covered with 3yrs or more comprehensive warranty			

(3). TECHNICAL SPECIFICATION FOR VIDEO CONFERENCE DEVICE

S.No	Component Description	Required Minimum Specifications	Bidder's Response	
			Yes / No	Remarks
01	Brand	Please Specify		
02	Model	Please Specify		
03	Country of Origin	Please Specify		
04	Country of Manufacturer	USB 3.2 Gen 1 (Backward Compatible with USB 2.0/3.0)		
05	Camera	Camera Resolution: 4K, 1440p, 1080p, 900p, 720p, and SD at 30fps		
		Pan : Motorized 25		
		Tilt : Motorized 15		
		Diagonal Field of View : 90		
		Horizontal Field of View : 82.1		
		Total Room Coverage : 32.1 Horizontal x 82.2 Vertical		
		Zoom: 15XHD zoom (5X optical and 3X Digital)		
06	Microphone	Frequency Response : 90Hz / 16khz		
		Sensitivity : > - 36 dB ± 1 dB @ 1 Pa		
		Microphone Data Rate output : 48kHz		
		Pickup Range : 23 Ft (7m)		
		Beamforming Elements : Six omnidirectional Digital MEMS microphones forming five adaptive acoustic broadside beams		
		Audio Processing: AEC (Acoustic echo Cancellation) VAD (Voice Activity Detector)		
		Noise Suppression : AI filter		
07	Speakers	Add- on Mics: Supports up to 4 additional Rally Mic		
		Drivers:2x70mm/ 2.7in		
		Sensitivity : 92db SPL @ 1W, 99db SPL @8.0W, both +/-2dB at ½ meter		
		Rated Power: 8W		
		THD: 1kHz <2% at 1 W		
		Speaker Sampling Rate: 48 kHz		
		Impedance: 4 Ohms		
08	Features	Renders natural skin tones for each participant		
		Primary camera frames the active speaker while the AI Viewfinder captures everyone in the room		
		Distinguishes speech from other sounds to auto-level voices while suppressing background noise and echo		

Section V Schedule of Requirements

S.No	Component Description	Required Minimum Specifications	Bidder's Response	
			Yes / No	Remarks
		Detects and frames all meeting participants in order to create equitable hybrid meeting experiences. To learn more, visit logitech.com/pro-support/grid view		
09	Interfaces	HDMI Out: 2 (up to 1080p) HDMI In: 1 USB 3.0: 3x Type A, 1x Type C Network: 10/100/1G Ethernet External Mic Input: Yes Remote Control: Bluetooth® Low Energy		
10	Power & Cables	Power Supply: Auto-sensing Operating Voltage/Power: 100-240V, 19V, 4.74A Power Supply Dimensions: 127mm x 51mm x 30mm DC Cable: 1.5m/4.9 ft AC Cable: 1m/3.28 ft HDMI 1.4 Cable: 2m / 6.5 ft USB A to USB C 3.0 Cable: 2.2m/7.2 ft		
11	Environmental	Operating Temperature: 0 to 40 °C Storage Temperature: -40 to 70 °C Humidity: 10 to 95% BT range: 57' idle, 64' in meeting		
12	Security	Full Disk Encryption: AES-128 Data Encryption: Symmetric Keys, PKI Device Identity: Protected by device attestation Device Access: Authenticated using API Key Protection: Arm TrustZone, RPMP		
13	Communications Certify	Zoom/Microsoft Teams (Windows, android)/ Google Meet (ChromeOS and Meet compute box)/ Tencent		
14	Warranty	Comprehensive Minimum 3 Years		
15	On-site Service Warranty	Minimum 3 Years On-site Support		

Name of Bidder.....

[Insert complete name of Bidder]

Signature of Bidder.....

[Signature of person signing the Bid]

Date[Insert date]

4. Inspections and Tests

Please refer Section VII contract data CC 25.1 & CC 25.2.

For Reference only

Section VI. Conditions of Contract

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For Reference only

Section VI. Conditions of Contract

1. Definitions

1.1 the following words and expressions shall have the meanings hereby assigned to them:

- (a) “Contract” means the Contract Agreement entered into between the Purchaser and the Supplier, together with the Contract Documents referred to therein, including all attachments, appendices, and all documents incorporated by reference therein.
- (b) “Contract Documents” means the documents listed in the Contract Agreement, including any amendments thereto.
- (c) “Contract Price” means the price payable to the Supplier as specified in the Contract Agreement, subject to such additions and adjustments thereto or deductions therefrom, as may be made pursuant to the Contract.
- (d) “Day” means calendar day.
- (e) “Completion” means the fulfillment of the supply of Goods to the destination specified and completion of the Related Services by the Supplier in accordance with the terms and conditions set forth in the Contract.
- (f) “CC” means the Conditions of Contract.
- (g) “Goods” means all of the commodities, raw material, machinery and equipment, and/or other materials that the Supplier is required to supply to the Purchaser under the Contract.
- (h) “Purchaser” means the entity purchasing the Goods and Related Services, as specified in the Contract Data.
- (i) “Related Services” means the services incidental to the supply of the goods, such as insurance, installation, training and initial maintenance and other such obligations of the Supplier under the Contract.
- (j) “Subcontractor” means any natural person, private or government entity, or a combination of the above, to whom any part of the Goods to be supplied or execution of any part of the Related Services is subcontracted by the Supplier.

For Reference Only

- (k) “Supplier” means the natural person, private or government entity, or a combination of the above, whose bid to perform the Contract has been accepted by the Purchaser and is named as such in the Contract Agreement.
- (l) “The Project Site,” where applicable, means the place named in the Contract Data.

2. Contract Documents

2.1 Subject to the order of precedence set forth in the Contract Agreement, all documents forming the Contract (and all parts thereof) are intended to be correlative, complementary, and mutually explanatory. The Contract Agreement shall be read as a whole.

3. Fraud and Corruption

3.1 The Government of Sri Lanka requires the Purchaser as well as bidders, suppliers, contractors, and consultants to observe the highest standard of ethics during the procurement and execution of such contracts. In pursuit of this policy

(i) “corrupt practice” means offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of a public official in the procurement process or in contract execution;

(ii) “fraudulent practice” means a misrepresentation or omission of facts in order to influence a procurement process or the execution of a contract;

(iii) “collusive practice” means a scheme or arrangement between two or more bidders, with or without the knowledge of the Purchaser to establish bid prices at artificial, non-competitive levels; and

(iv) “coercive practice” means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the procurement process or affect the execution of a contract.

For Reference Only

- 4. Interpretation**
- 4.1 If the context so requires it, singular means plural and vice versa.
- 4.2 Entire Agreement
- The Contract constitutes the entire agreement between the Purchaser and the Supplier and supersedes all communications, negotiations and agreements (whether written or oral) of the parties with respect thereto made prior to the date of Contract.
- 4.3 Amendment
- No amendment or other variation of the Contract shall be valid unless it is in writing, is dated, expressly refers to the Contract, and is signed by a duly authorized representative of each party thereto.
- 4.4 Severability
- If any provision or condition of the Contract is prohibited or rendered invalid or unenforceable, such prohibition, invalidity or unenforceability shall not affect the validity or enforceability of any other provisions and conditions of the Contract.
- 5. Language**
- 5.1 The Contract as well as all correspondence and documents relating to the Contract exchanged by the Supplier and the Purchaser shall be written in English language. Supporting documents and printed literature that are part of the Contract may be in another language provided they are accompanied by an accurate translation of the relevant passages in the language specified, in which case, for purposes of interpretation of the Contract, this translation shall govern.
- 5.2 The Supplier shall bear all costs of translation to the governing language and all risks of the accuracy of such translation, for documents provided by the Supplier.
- 6. Joint Venture, Consortium or Association**
- 6.1 If the Supplier is a joint venture, consortium, or association, all of the parties shall be jointly and severally liable to the Purchaser for the fulfillment of the provisions of the Contract and shall designate one party to act as a leader with authority to bind the joint venture, consortium, or association. The composition or the constitution of the joint venture, consortium, or association shall not be altered without the prior consent of the Purchaser.
- 7. Eligibility**
- 7.1 All goods supplied under this contract shall be complied with applicable standards stipulated by the Sri Lanka Standards Institute. In the absence of such standards, the Goods supplied shall be complied to other internationally accepted standards, such as British Standard

8. Notices

- 8.1 Any notice given by one party to the other pursuant to the Contract shall be in writing to the address specified in the Contract Data. The term “in writing” means communicated in written form with proof of receipt.
- 8.2 A notice shall be effective when delivered or on the notice’s effective date, whichever is later.

9. Governing Law

- 9.1 The Contract shall be governed by and interpreted in accordance with the laws of the Democratic Socialist Republic of Sri Lanka.

10. Settlement of Disputes

- 10.1 The Purchaser and the Supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract.
- 10.2 If, after twenty-eight (28) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the Purchaser or the Supplier may give notice to the other party of its intention to commence arbitration, as hereinafter provided, as to the matter in dispute, and no arbitration in respect of this matter may be commenced unless such notice is given. Any dispute or difference in respect of which a notice of intention to commence arbitration has been given in accordance with this Clause shall be finally settled by arbitration. Arbitration may be commenced prior to or after delivery of the Goods under the Contract. Arbitration proceedings shall be conducted in accordance with the Arbitration Act No:11 of 1995.
- 10.3 Notwithstanding any reference to arbitration herein,
- (a) the parties shall continue to perform their respective obligations under the Contract unless they otherwise agree; and
 - (b) the Purchaser shall pay the Supplier any monies due the Supplier.

FOR REFERENCE ONLY

- 11. Scope of Supply** 11.1 The Goods and Related Services to be supplied shall be as specified in the Schedule of Requirements.
- 12. Delivery and Documents** 12.1 Subject to CC Sub-Clause 32.1, the Delivery of the Goods and Completion of the Related Services shall be in accordance with the Delivery and Completion Schedule specified in the Schedule of Requirements. Where applicable the details of shipping and other documents to be furnished by the Supplier are specified in the Contract Data.
- 13. Supplier's Responsibilities** 13.1 The Supplier shall supply all the Goods and Related Services included in the Scope of Supply in accordance with CC Clause 11, and the Delivery and Completion Schedule, as per CC Clause 12.
- 14. Contract Price** 14.1 Prices charged by the Supplier for the Goods supplied and the Related Services performed under the Contract shall not vary from the prices quoted by the Supplier in its bid.
- 15. Terms of Payment** 15.1 The Contract Price shall be paid as specified in the Contract Data.
- 15.2 The Supplier's request for payment shall be made to the Purchaser in writing, accompanied by invoices describing, as appropriate, the Goods delivered and Related Services performed, and by the documents submitted pursuant to CC Clause 12 and up on fulfillment of all other obligations stipulated in the Contract.
- 15.3 Payments shall be made promptly by the Purchaser, but in no case later than twenty-eight (28) days after submission of an invoice or request for payment by the Supplier, and after the Purchaser has accepted it.
- 16. Taxes and Duties** 16.1 The Supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted Goods to the Purchaser.
- 17. Performance Security** 17.1 If required as specified in the Contract Data, the Supplier shall, within fourteen (14) days of the notification of contract award, provide a performance security of Ten percent (10%) of the Contract Price for the performance of the Contract.
- 17.2 The proceeds of the Performance Security shall be payable to the Purchaser as compensation for any loss resulting from the Supplier's failure to complete its obligations under the Contract.

FOR REFERENCE ONLY

17.3 As specified in the Contract Data, the Performance Security, if required, shall be in Sri Lanka Rupees and shall be in the format stipulated by the Purchaser in the Contract Data, or in another format acceptable to the Purchaser.

17.4 The Performance Security shall be discharged by the Purchaser and returned to the Supplier not later than twenty-eight (28) days following the date of Completion of the Supplier's performance obligations under the Contract, including any warranty obligations.

18. Copyright

18.1 The copy right in all drawings, documents, and other materials containing data and information furnished to the Purchaser by the Supplier herein shall remain vested in the Supplier, or, if they are furnished to the Purchaser directly or through the Supplier by any third party, including suppliers of materials, the copy right in such materials shall remain vested in such third party.

19. Confidential Information

19.1 The Purchaser and the Supplier shall keep confidential and shall not, without the written consent of the other party hereto, divulge to any third party any documents, data, or other information furnished directly or indirectly by the other party hereto in connection with the Contract, whether such information has been furnished prior to, during or following completion or termination of the Contract. Notwithstanding the above, the Supplier may furnish to its Subcontractor such documents, data, and other information it receives from the Purchaser to the extent required for the Subcontractor to perform its work under the Contract, in which event the Supplier shall obtain from such Subcontractor an undertaking of confidentiality similar to that imposed on the Supplier under CC Clause 19.

19.2 The Purchaser shall not use such documents, data, and other information received from the Supplier for any purposes unrelated to the contract. Similarly, the Supplier shall not use such documents, data, and other information received from the Purchaser for any purpose other than the performance of the Contract.

19.3 The above provisions of CC Clause 19 shall not in any way modify any undertaking of confidentiality given by either of the parties hereto prior to the date of the Contract in respect of the Supply or any part thereof.

19.4 The provisions of CC Clause 19 shall survive completion or termination, for whatever reason, of the Contract.

20.1 The Supplier shall notify the Purchaser in writing of all subcontracts awarded under the Contract if not already specified in the bid. Such notification, in the original bid or later shall not relieve the Supplier from any of its obligations, duties, responsibilities, or liability under the Contract.

20. Subcontracting

20.2 Subcontracts shall comply with the provisions of CC Clauses 3 and 7.

21. Specifications and Standards

21.1 Technical Specifications and Drawings

(a) The Goods and Related Services supplied under this Contract shall conform to the technical specifications and standards mentioned in Section- V, Schedule of Requirements and, when no applicable standard is mentioned, the standard shall be equivalent or superior to the official standards whose application is appropriate to the Goods' country of origin.

(b) The Supplier shall be entitled to disclaim responsibility for any design, data, drawing, specification or other document, or any modification thereof provided or designed by or on behalf of the Purchaser, by giving a notice of such disclaimer to the Purchaser.

(c) Wherever references are made in the Contract to codes and standards in accordance with which it shall be executed, the edition or the revised version of such codes and standards shall be those specified in the Schedule of Requirements. During Contract execution, any changes in any such codes and standards shall be applied only after approval by the Purchaser and shall be treated in accordance with CC Clause 32.

For Reference Only

- 22. Packing and Documents** 22.1 The Supplier shall pack the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the Contract.
- 23. Insurance** 23.1 Unless otherwise specified in the Contract Data, the Goods supplied under the Contract shall be fully insured against loss or damage incidental to manufacture or acquisition, transportation, storage, and delivery.
- 24. Transportation** 24.1 Unless otherwise specified in the Contract Data, responsibility for arranging transportation of the Goods shall be a responsibility of the supplier.
- 25. Inspections and Tests** 25.1 The Supplier shall at its own expense and at no cost to the Purchaser carry out all such tests and/or inspections of the Goods and Related Services as are specified in the Contract Data.
- 25.2 The inspections and tests may be conducted on the premises of the Supplier or its Subcontractor, at point of delivery, and/or at the Goods' final destination, or in another place as specified in the Contract Data. Subject to CC Sub-Clause 25.3, if conducted on the premises of the Supplier or its Subcontractor, all reasonable facilities and assistance, including access to drawings and production data, shall be furnished to the inspectors at no charge to the Purchaser.
- 25.3 The Purchaser or its designated representative shall be entitled to attend the tests and/or inspections referred to in CC Sub-Clause 25.2, provided that the Purchaser bear all of its own costs and expenses incurred in connection with such attendance including, but not limited to, all traveling and board and lodging expenses.

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25.4 Whenever the Supplier is ready to carry out any such test and inspection, it shall give a reasonable advance notice, including the place and time, to the Purchaser. The Supplier shall obtain from any relevant third party or manufacturer any necessary permission or consent to enable the Purchaser or its designated representative to attend the test and/or inspection.

25.5 The Purchaser may require the Supplier to carry out any test and/or inspection not required by the Contract but deemed necessary to verify that the characteristics and performance of the Goods comply with the technical specifications codes and standards under the Contract, provided that the Supplier's reasonable costs and expenses incurred in the carrying out of such test and/or inspection shall be added to the Contract Price. Further, if such test and/or inspection impedes the progress of manufacturing and/or the Supplier's performance of its other obligations under the Contract, due allowance will be made in respect of the Delivery Dates and Completion Dates and the other obligations so affected.

25.6 The Supplier shall provide the Purchaser with a report of the results of any such test and/or inspection.

25.7 The Purchaser may reject any Goods or any part thereof that fail to pass any test and/or inspection or do not conform to the specifications. The Supplier shall either rectify or replace such rejected Goods or parts thereof or make alterations necessary to meet the specifications at no cost to the Purchaser, and shall repeat the test and/or inspection, at no cost to the Purchaser, upon giving a notice pursuant to CC Sub-Clause 25.4.

25.8 The Supplier agrees that neither the execution of a test and/or inspection of the Goods or any part thereof, nor the attendance by the Purchaser or its representative, nor the issue of any report pursuant to CC Sub-Clause 25.6, shall release the Supplier from any warranties or other obligations under the Contract.

26. Liquidated Damages

26.1 Except as provided under CC Clause 31, if the Supplier fails to deliver any or all of the Goods by the Date(s) of delivery or perform the Related Services within the period specified in the Contract, the Purchaser may without prejudice to all its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to the percentage specified in the Contract Data of the delivered price of the delayed Goods or unperformed Services for each week or part thereof of delay until actual delivery or performance, up to a maximum deduction of

the percentage specified in those Contract Data. Once the maximum is reached, the Purchaser may terminate the Contract pursuant to CC Clause 34.

27. Warranty

27.1 The Supplier warrants that all the Goods are new, unused, and of the most recent or current models, and that they incorporate all recent improvements in design and materials, unless provided otherwise in the Contract.

27.2 Subject to CC Sub-Clause 21.1(b), the Supplier further warrants that the Goods shall be free from defects arising from any act or omission of the Supplier or arising from design, materials, and workmanship, under normal use in the conditions prevailing in the country of final destination.

27.3 Unless otherwise specified in the Contract Data, the warranty shall remain valid for twelve (12) months after the Goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the Contract Data.

27.4 The Purchaser shall give notice to the Supplier stating the nature of any such defects together with all available evidence thereof, promptly following the discovery thereof. The Purchaser shall afford all reasonable opportunity for the Supplier to inspect such defects.

27.5 Upon receipt of such notice, the Supplier shall, within the period specified in the Contract Data, expeditiously repair or replace the defective Goods or parts thereof, at no cost to the Purchaser.

27.6 If having been notified, the Supplier fails to remedy the defect within the period specified in the Contract Data, the Purchaser may proceed to take within a reasonable period such remedial action as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Purchaser may have against the Supplier under the Contract.

28. Patent Indemnity

28.1 The Supplier shall, subject to the Purchaser's compliance with CC Sub-Clause 28.2, indemnify and hold harmless the Purchaser and its employees and officers from and against any and all suits, actions or administrative proceedings, claims, demands, losses, damages, costs, and expenses of any nature, including attorney's fees and expenses, which the Purchaser may suffer as a result of any infringement or alleged infringement of any patent, utility

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property rights registered or other intellectual property right registered or otherwise existing at the date of the Contract by reason of:

- (a) the installation of the Goods by the Supplier or the use of the Goods in the country where the Site is located; and
- (b) the sale in any country of the products produced by the Goods.

Such indemnity shall not cover any use of the Goods or any part thereof other than for the purpose indicated by or to be reasonably inferred from the Contract, neither any infringement resulting from the use of the Goods or any part thereof, or any products produced thereby in association or combination with any other equipment, plant, or materials not supplied by the Supplier, pursuant to the Contract.

28.2 If any proceedings are brought or any claim is made against the Purchaser arising out of the matters referred to in CC Sub-Clause 28.1, the Purchaser shall promptly give the Supplier a notice thereof and the Supplier may at its own expense and in the Purchaser's name conduct such proceedings or claim and any negotiations for the settlement of any such proceedings or claim.

28.3 If the Supplier fails to notify the Purchaser within twenty-eight (28) days after receipt of such notice that it intends to conduct any such proceedings or claim, then the Purchaser shall be free to conduct the same on its own behalf.

28.4 The Purchaser shall, at the Supplier's request, afford all available assistance to the Supplier in conducting such proceedings or claim, and shall be reimbursed by the Supplier for all reasonable expenses incurred in so doing.

28.5 The Purchaser shall indemnify and hold harmless the Supplier and its employees, officers, and Subcontractors from and against any and all suits, actions or administrative proceedings, claims, demands, losses, damages, costs, and expenses of any nature, including attorney's fees and expenses, which the Supplier may suffer as a result of any infringement or alleged infringement of any patent, utility model, registered design, trademark, copyright, or other intellectual property right registered or otherwise existing at the date of the Contract arising out of or in connection with any design, data, drawing, specification, or other documents or materials provided or designed by or on behalf of the Purchaser.

For Reference Only

29. Limitation of Liability

29.1 Except in cases of criminal negligence or willful misconduct,

- (a) the Supplier shall not be liable to the Purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the Supplier to pay liquidated damages to the Purchaser and
- (b) the aggregate liability of the Supplier to the Purchaser, whether under the Contract, in tort or otherwise, shall not exceed the total Contract Price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment, or to any obligation of the supplier to indemnify the purchaser with respect to patent infringement

30. Change in Laws and Regulations

30.1 Unless otherwise specified in the Contract, if after the date of 28 days prior to date of Bid submission, any law, regulation, ordinance, order or by law having the force of law is enacted, promulgated, abrogated, or changed in Sri Lanka that subsequently affects the Delivery Date and/or the Contract Price, then such Delivery Date and/or Contract Price shall be correspondingly increased or decreased, to the extent that the Supplier has thereby been affected in the performance of any of its obligations under the Contract. Notwithstanding the foregoing, such additional or reduced cost shall not be separately paid or credited if the same has already been accounted for in the price adjustment provisions where applicable, in accordance with CC Clause 14.

31. Force Majeure

31.1 The Supplier shall not be liable for forfeiture of its Performance Security, liquidated damages, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

31.2 For purposes of this Clause, "Force Majeure" means an event or situation beyond the control of the Supplier that is not foreseeable, is unavoidable, and its origin is not due to negligence or lack of care on the part of the Supplier. Such events may include, but not be limited to, acts of the Purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.

31.3 If a Force Majeure situation arises, the Supplier shall promptly notify the Purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably

practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

32. Change Orders and Contract Amendments

32.1 The Purchaser may at any time order the Supplier through notice in accordance CC Clause 8, to make changes within the general scope of the Contract in any one or more of the following:

- (a) drawings, designs, or specifications, where Goods to be furnished under the Contract are to be specifically manufactured for the Purchaser;
- (b) the method of shipment or packing;
- (c) the place of delivery; and
- (d) the Related Services to be provided by the Supplier.

32.2 If any such change causes an increase or decrease in the cost of, or the time required for, the Supplier's performance of any provisions under the Contract, an equitable adjustment shall be made in the Contract Price or in the Delivery /Completion Schedule, or both, and the Contract shall accordingly be amended. Any claims by the Supplier for adjustment under this Clause must be asserted within twenty-eight (28) days from the date of the Supplier's receipt of the Purchaser's change order.

32.3 Prices to be charged by the Supplier for any Related Services that might be needed but which were not included in the Contract shall be agreed up on in advance by the parties and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.

32.4 Subject to the above, no variation in or modification of the terms of the Contract shall be made except by written amendment signed by the parties.

33. Extensions of Time

33.1 If at any time during performance of the Contract, the Supplier or its subcontractors should encounter conditions impeding timely delivery of the Goods or completion of Related Services pursuant to CC Clause 12, the Supplier shall promptly notify the Purchaser in writing of the delay, its likely duration, and its cause. As soon as practicable after receipt of the Supplier's notice, the Purchaser shall evaluate the situation and may at its discretion extend the Supplier's time for performance, in which case the extension shall be ratified by the parties by amendment of the Contract.

FOR REFERENCE ONLY

33.2 Except in case of Force Majeure, as provided under Clause 31, a delay by the Supplier in the performance of its Delivery and Completion obligations shall render the Supplier liable to the imposition of liquidated damages pursuant to CC Clause 26, unless an extension of time is agreed upon, pursuant to CC Sub-Clause 33.1.

34. Termination

34.1 Termination for Default

(a) The Purchaser, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Supplier, may terminate the Contract in whole or in part:

(i) if the Supplier fails to deliver any or all of the Goods within the period specified in the Contract, or within any extension thereof granted by the Purchaser pursuant to CC Clause 33;

(ii) if the Supplier fails to perform any other obligation under the Contract; or

(iii) if the Supplier, in the judgment of the Purchaser has engaged in fraud and corruption, as defined in CC Clause 3, in competing for or in executing the Contract.

(b) In the event the Purchaser terminates the Contract in whole or in part, pursuant to CC Clause 34.1(a), the Purchaser may procure, up on such terms and in such manner as it deems appropriate, Goods or Related Services similar to those undelivered or not performed, and the Supplier shall be liable to the Purchaser for any additional costs for such similar Goods or Related Services. However, the Supplier shall continue performance of the Contract to the extent not terminated.

34.2 Termination for Insolvency.

(a) The Purchaser may at any time terminate the Contract by giving notice to the Supplier if the Supplier becomes bankrupt or otherwise insolvent. In such event, termination will be without compensation to the Supplier, provided that such termination will not prejudice or affect any right of action or remedy that has accrued or will accrue thereafter to the Purchaser

34.3 Termination for Convenience.

(a) The Purchaser, by notice sent to the Supplier,

may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the Purchaser's convenience, the extent to which performance of the date up on which such termination becomes effective.

- (b) The Goods that are complete and ready for shipment within twenty-eight (28) days after the Supplier's receipt of notice of termination shall be accepted by the Purchaser at the Contract terms and prices. For the remaining Goods, the Purchaser may elect:
 - (i) to have any portion completed and delivered at the Contract terms and prices; and/or
 - (ii) to cancel the remainder and pay to the Supplier an agreed amount for partially completed Goods and Related Services and for materials and parts previously procured by the Supplier.

35. Assignment

35.1 Neither the Purchaser nor the Supplier shall assign, in whole or in part, their obligations under this Contract, except with prior written consent of the other party.

For Reference Only

Section VII. Contract Data

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For Reference only

Section VII. Contract Data

The following Contract Data shall supplement and / or amend the Conditions of Contract (CC). Whenever there is a conflict, the provisions herein shall prevail over those in the CC.

CC 1.1(h)	The Purchaser is: Project Director, Integrated Watershed and Water Resource Management Project
CC 1.1 (m)	The Project Site(s)/Final Destinations are given in the delivery schedule.
CC 1.1	Add the following definition: “Bank” means the World Bank and refers to the International Development Association (IDA).
CC 3	Replace CC 3 with the following: 3.1 The Bank requires compliance with the Bank’s Anti-Corruption Guidelines and its prevailing sanctions policies and procedures as set forth in the WBG’s Sanctions Framework, as set forth in the Section X- Fraud and Corruption. 3.2 The Purchaser requires the Supplier to disclose any commissions or fees that may have been paid or are to be paid to agents or any other party with respect to the Bidding process or execution of the Contract. The information disclosed must include at least the name and address of the agent or other party, the amount and currency, and the purpose of the commission, gratuity or fee.
CC 4	Add the following to CC 4: 4.5 Nonwaiver (a) Subject to GCC Sub-Clause 4.5 (b) below, no relaxation, forbearance, delay, or indulgence by either party in enforcing any of the terms and conditions of the Contract or the granting of time by either party to the other shall prejudice, affect, or restrict the rights of that party under the Contract, neither shall any waiver by either party of any breach of Contract operate as waiver of any subsequent or continuing breach of Contract.

For Reference Only

	<p>(b) Any waiver of a party's rights, powers, or remedies under the Contract must be in writing, dated, and signed by an authorized representative of the party granting such waiver, and must specify the right and the extent to which it is being waived.</p>
CC 7	<p>Add the following to CC 7:</p> <p>7.2 The Supplier and its Subcontractors shall have the nationality of an eligible country. A Supplier or Subcontractor shall be deemed to have the nationality of a country if it is a citizen or constituted, incorporated, or registered, and operates in conformity with the provisions of the laws of that country.</p> <p>7.3 All Goods and Related Services to be supplied under the Contract and financed by the Bank shall have their origin in Eligible Countries. For the purpose of this Clause, origin means the country where the goods have been grown, mined, cultivated, produced, manufactured, or processed; or through manufacture, processing, or assembly, another commercially recognized article result that differs substantially in its basic characteristics from its components.</p>
CC 8.1	<p>For notices, the Purchaser's address shall be:</p> <p>Attention: Project Director, Integrated Watershed and Water Resource Management Project, 2nd Floor, Maharee Centre Building, No 96 Ananda Cumaraswamy Mawatha, Colombo 07</p> <p>Telephone: 94 11 2691163 Facsimile number: 94 11 2691163 Electronic mail address: iwwrmp@sltnet.lk</p>
CC 12.1	<p>Details of Shipping and other Documents to be furnished by the Supplier are CD/DVD, Manual, Brochure and warranty certificate etc. for all equipment.</p> <p>The above documents shall be received by the Purchaser before arrival of the Goods and, if not received, the Supplier will be responsible for any consequent expenses.</p>
CC 15.1	<p>CC 15.1—The method and conditions of payment to be made to the Supplier under this Contract shall be as follows:</p> <p>A: Total Advance Payment (optional) 30 % of the Initial Contract Price, will be made upon the submission of the "Un Conditional Demand" Advance Guarantee which is obtained from the Bank registered under Central Bank, Sri Lanka.</p>

	<p>B: For Goods supplied from within Sri Lanka</p> <p>Payment shall be made in Sri Lanka Rupees within thirty (30) days of presentation of claim supported by a certificate from the Purchaser declaring that the Goods have been delivered and that all other contracted Services have been performed.</p> <p>(i) On Delivery: Up to a maximum of Eighty (80) percent of the Contract Price, shall be paid on receipt of the Goods and upon submission of the documents specified in CC Clause 12.</p> <p>(ii) On Acceptance: The remaining twenty (20) percent of the Contract Price shall be paid to the Supplier within thirty (30) days after the date of the acceptance certificate for the respective delivery issued by the Purchaser.</p>
CC 17.1	<p>A Performance Security shall be required</p> <p><i>The amount will be 10% of the Contract Price (Covering warranty period if any)</i></p>
CC 19	<p>Add the following to CC 19:</p> <p>19.5 The obligation of a party under CC Sub-Clauses 19.1 and 20.2 above, however, shall not apply to information that:</p> <p>(a) the Purchaser or Supplier need to share with the Bank or other institutions participating in the financing of the Contract;</p> <p>(b) now or hereafter enters the public domain through no fault of that party;</p> <p>(c) can be proven to have been possessed by that party at the time of disclosure and which was not previously obtained, directly or indirectly, from the other party; or</p> <p>(d) otherwise lawfully becomes available to that party from a third party that has no obligation of confidentiality.</p>
CC 25.1	<p>The inspections and tests shall be:</p> <p><i>carried out at each Destinations by a team nominated by the client before taking over the goods</i></p>
CC 25.2	<p>The Inspections and tests shall be conducted at:</p> <p>Each Destinations</p>

CC 25.9	<p>Add the following to CC 25:</p> <p>The Supplier shall permit the Bank and/or persons appointed by the Bank to inspect the Supplier's offices and/or the accounts and records of the Supplier and its sub-contractors relating to the performance of the Contract, and to have such accounts and records audited by auditors appointed by the Bank if required by the Bank. The Supplier's attention is drawn to Clause 3, which provides, inter alia, that acts intended to materially impede the exercise of the Bank's inspection and audit rights provided for under Clause 36 constitute a prohibited practice subject to contract termination (as well as to a determination of ineligibility under the Procurement Guidelines).</p>
CC 26.1	<p>The liquidated damage shall be 0.5% per week</p> <p>The maximum amount of liquidated damages shall be 5% of the Contract Price.</p>
CC 27.5	<p>I. Service / repair should be completed and handed over the machine within 10 working days after informing by the owner during the warranty period. Any additional day will be considered as a day of delay</p> <p>II. Downtime loss shall be 15,000 per day/per Equipment.</p> <p>III. The maximum amount of the downtime loss shall be as follows per each lot LOT 1 LKR 4 Mn, LOT 2 LKR 2 Mn, LOT 3 LKR 0.2 Mn, LOT 4 LKR 0.3 Mn.</p> <p>IV. Downtime loss should be encashed from the performance guarantee</p>
CC 36	<p>Add CC 36 as follows:</p> <p>Inspections and Audit by the Bank:</p> <p>The Supplier shall permit the Bank and/or persons appointed by the Bank to inspect the Supplier's offices and/or the accounts and records of the Supplier and its sub-contractors relating to the performance of the Contract, and to have such accounts and records audited by auditors appointed by the Bank if required by the Bank. The Supplier's attention is drawn to Clause 3, which provides, inter alia, that acts intended to materially impede the exercise of the Bank's inspection and audit rights provided for under Sub-Clause 11.1 constitute a prohibited practice subject to contract termination (as well as to a determination of ineligibility under the Procurement Guidelines).</p>

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For Reference Only

1. Contract Agreement

THIS CONTRACT AGREEMENT is made

the *[insert: number]* day of *[insert: month]*, *[insert: year]*.

BETWEEN

(1) *Project Director, Integrated Watershed and Water Resource Management Project of Ministry of Irrigation* and having its principal place of business at 2nd floor, Mahaweli Centre Building, No 96, Ananda Cumaraswamy Mawatha, Colombo 07. (hereinafter called “the Purchaser”),

and

(2) *[insert name of Supplier]*, a corporation incorporated under the laws of *[insert: country of Supplier]* and having its principal place of business at *[insert: address of Supplier]* (hereinafter called “the Supplier”).

WHEREAS the Purchaser invited bids for certain Goods and ancillary services, viz., Supply of office equipments and has accepted a Bid by the Supplier for the supply of those Goods and Services in the sum of *[insert Contract Price in words and figures, expressed in the Contract currency(ies)]* (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall constitute the Contract between the Purchaser and the Supplier, and each shall be read and construed as an integral part of the Contract:
 - (a) This Contract Agreement
 - (b) Contract Data
 - (c) Conditions of Contract
 - (d) Technical Requirements (including Schedule of Requirements and Technical Specifications)
 - (e) The Supplier’s Bid and original Price Schedules
 - (f) The Purchaser’s Notification of Award
 - (g) *[Add here any other document(s)]*
3. This Contract shall prevail over all other Contract documents. In the event of any discrepancy or inconsistency within the Contract documents, then the documents shall prevail in the order listed above.

4. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the Goods and Services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
5. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the Goods and Services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS where of the parties hereto have caused this Agreement to be executed in accordance with the laws of Democratic Socialist Republic of Sri Lanka on the day , month and year indicated above.

For and on behalf of the Purchaser

Signed: *[insert signature]*

in the capacity of *[insert title or other appropriate designation]*

in the presence of *[insert identification of official witness]*

For and on behalf of the Supplier

Signed: *[insert signature of authorized representative(s) of the Supplier]*

in the capacity of *[insert title or other appropriate designation]*

in the presence of *[insert identification of official witness]*

For Reference only

2. Performance Security

[Note: the purchaser is required to fill the information marked as “*” and delete this note prior to selling of the bidding document]

[The issuing agency, as requested by the successful Bidder, shall fill in this form in accordance with the instructions indicated]

----- [Issuing Agency’s Name, and Address of Issuing Branch or Office] -----

* Beneficiary: *Project Director,*
Integrated Watershed and Water Resource Management Project
2nd floor, Mahaweli Centre Building,
No 96, Ananda Cumaraswamy Mawatha, Colombo 07.

Date: -----

PERFORMANCE GUARANTEE No.: -----

We have been informed that ----- [name of Supplier] (hereinafter called "the Supplier") has entered into Contract No. ----- [reference number of the contract] dated ----- with you, for the ----- Supply of ----- [name of contract and brief description] (hereinafter called "the Contract").

Furthermore, we understand that, according to the conditions of the Contract, a performance guarantee is required.

At the request of the Supplier, we ----- [name of Agency] hereby irrevocably undertake to pay you any sum or sums not exceed in g in total an amount of ----- [amount in figures] (-----) [amount in words], such sum being payable in the types and proportions of currencies in which the Contract Price is payable, up on receipt by us of your first demand in writing accompanied by a written statement stating that the Contractor is in breach of its obligation(s) under the Contract, without your needing to prove or to show grounds for your demand or the sum specified therein.

This guarantee shall expire, no later than the day of, 20.. [insert date, 28 days beyond the scheduled completion date including the warranty period] and any demand for payment under it must be received by us at this office on or before that date.

[signature(s)]

3. Guarantee for Advance Payment

[The issuing agency, as requested by the successful Bidder, shall fill in this form in accordance with the instructions indicated.]

Date: *[insert date (as day, month, and year) of Bid Submission]*
No. and title: *[insert number and title of bidding process]*
[issuing Agency's letterhead]

Beneficiary: *Project Director,*
Integrated Watershed and Water Resource Management Project
2nd floor, Mahaweli Centre Building,
No 96, Ananda Cumaraswamy Mawatha,
Colombo 07.

ADVANCE PAYMENT GUARANTEE No.: *[insert Advance Payment Guarantee no.]*

We, *[insert legal name and address of issuing agency]*, have been informed that *[insert complete name and address of Supplier]* (herein after called "the Supplier") has entered into Contract No. *[insert number]* dated *[insert date of Agreement]* with you, for the supply of *[insert types of Goods to be delivered]* (hereinafter called "the Contract").

Furthermore, we understand that, according to the conditions of the Contract, an advance is to be made against an advance payment guarantee.

At the request of the Supplier, we hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of *[insert amount(s)¹ in figures and words]* up on receipt by us of your first demand in writing declaring that the Supplier is in breach of its obligation under the Contract because the Supplier used the advance payment for purposes other than toward delivery of the Goods.

It is a condition for any claim and payment under this Guarantee to be made that the advance payment referred to above must have been received by the Supplier on its account *[insert number and domicile of the account]*

This Guarantee shall remain valid and in full effect from the date of the advance payment received by the Supplier under the Contract until *[insert date²]*.

[signature(s) of authorized representative(s) of the issuing agency]

¹ The bank shall insert the amount(s) specified in the CONTRACT DATA and denominated, as specified in the CONTRACT DATA, either in the currency(ies) of the Contract or a freely convertible currency acceptable to the Purchaser

² Insert the Delivery date stipulated in the Contract Delivery Schedule. The Purchaser should note that in the event of an extension of the time to perform the Contract, the Purchaser would need to request an extension of this Guarantee from the bank. Such request must be in writing and must be made prior to the expiration date established in the Guarantee. In preparing this Guarantee, the Purchaser might consider adding the following text to the Form, at the end of the penultimate paragraph: "We agree to a one-time extension of this Guarantee for a period not to exceed *[six months]**[one year]*, in response to the Purchaser's written request for such extension, such request to be presented to us before the expiry of the Guarantee."

Section IX. Eligible Countries

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For Reference only

Section IX. Eligible Countries

Eligibility for the Provision of Goods, Works and Services in Bank-Financed Procurement

1. In accordance with Para 1.8 of the Guidelines: Procurement under IBRD Loans and IDA Credits, dated May 2004, revised in October 2006, the Bank permits firms and individuals from all countries to offer goods, works and services for Bank-financed projects. As an exception, firms of a Country or goods manufactured in a Country may be excluded if:

Para 1.8 (a) (i): as a matter of law or official regulation, the Borrower's Country prohibits commercial relations with that Country, provided that the Bank is satisfied that such exclusion does not preclude effective competition for the supply of the Goods or Works required, or

Para 1.8 (a) (ii): by an Act of Compliance with a Decision of the United Nations Security Council taken under Chapter VII of the Charter of the United Nations, the Borrower's Country prohibits any import of goods from that Country or any payments to persons or entities in that Country.

2. For the information of bidders, at the present time firms, goods and services from the following countries are excluded from this bidding: please refer to the debarred list in <http://www.worldbank.org/debar>

FOR REFERENCE ONLY

MINISTRY OF AGRICULTURE, LIVESTOCK, LANDS AND IRRIGATION

INVITATION FOR BIDS

**Integrated Watershed and Water Resources Management Project
(IWWRMP)**

Project No: P166865, Credit No: 6619-LK

- The Government of the Democratic Socialist Republic of Sri Lanka has applied for financing from the International Development Association (World Bank) towards the cost of **Integrated Watershed and Water Resources Management Project (IWWRM Project)** and it intends to apply part of the proceeds of this credit to payment under the contracts mentioned in the schedule below.
- Project Director of IWWRM Project, invites sealed bids from eligible and qualified bidders for the following **Goods** as given in the Table 01, on behalf of the Chairman, Project Procurement Committee of Integrated Watershed and Water Resources Management Project.

Table 01

No.	Contract No.	Description of Work	Bid Security and Validity Period	Non-refundable Bidding Document Fee (Rs.)	Pre-bid meeting	Bid Closing and Opening (Date & Time)
1	LK-MOMDE-524048-GO-RFB	Procurement and Supply of office Equipment for Implementing Agencies	Bid security value: LOT 1 Rs. 400,000.00 LOT 2 Rs. 200,000.00 LOT 3 Rs. 20,000.00 LOT 4 Rs. 30,000.00 Validity: Up to 07.08.2026 (147 days)	14,500.00	Date: 24th March 2026 Time: 11.30 a.m. Conference room, IWWRMP 2 nd Floor, Mahaweli Centre Building, No. 96, Ananda Cumaraswamy Mawatha, Colombo 07.	Date: 07th April 2026 Time: 2.00 p.m.

- Bidding will be conducted through National Competitive Bidding.
- Qualifications requirements include:
 - The bidder shall be in the business for more than 10 years and should have completed a minimum of 3 similar projects in last 5 years.
 - The documents / evidence need to be submitted with client details and certified completion report.
 - Working experience with Foreign/ Government institutions shall be submitted
 - Technical Staff and other qualifications must comply with the requirements of section 37.2(Instruction to Bidders)

5. The Bidding documents may be available for inspection in the <https://www.iwwrm.lk/web/procurement/section/procurement-notices> website for references.
6. Interested bidders may obtain further information from **Senior Project Specialist (Procurement & Contracts)**, IWWRM Project, 2nd Floor, Mahaweli Centre Building, No. 96, Ananda Kumaraswamy Mawatha, Colombo 07 and inspect the bidding documents at the same address given above during 9.00 a.m. to 3.00 p.m. from **13.03.2026 to 06.04.2026** (on working Days) by prior notification. (**Contact No: 0112691163**).
7. Prospective Bidders can obtain the Bidding Documents by a written request on a company/firm letter head, addressed to the Project Director, IWWRM Project, 2nd Floor, **Mahaweli Centre Building**, No. 96, Ananda Kumaraswamy Mawatha, Colombo 07. from **17.03.2026** up to **06.04.2026** from **9.30 hrs. to 15.00 hrs.** only on working days by **prior notification** (Contact No. 011-2691163), on payment of a non-refundable bid document fee as given above per set of Bidding Documents (Please refer Table: 01 for the amount) on Cash or sending the written request by email to **iwwrm@slt.net.lk** with the scan copy of Bank Payment Slip paid the non-refundable bidding documents fee to the Integrated Watershed and Water Resources Management Project Bank Account no. of **7042633** at Bank of Ceylon, Hyde Park Branch.
8. All pages of the Bidding Documents shall be signed by the bidder and affixed to his seal.
9. Completed Sealed Bid with **duplicate**, clearly marked the contract name and the number on the top left corner of the envelope may be dispatched either by Registered Post or hand delivered or courier to the **Project Director, IWWRM Project, 2nd Floor, Mahaweli Centre Building, No. 96, Ananda Kumaraswamy Mawatha, Colombo 07.** Bids will be opened immediately thereafter. Bidders or their authorized representatives, not exceeding two (2) in numbers, are permitted to be present at the opening of bids.

Project Director,
Integrated Watershed and Water Resources Management Project
2nd Floor, Mahaweli Centre Building
No.96, Ananda Kumaraswamy Mawatha,
Colombo 07.
12.03.2026

For Reference Only